



BUCS Sport Specific Affiliations 2019-20

External team and player affiliations, individual event entry requirements and other recommendations

Please read through this document carefully and use the links associated to the individual sports to access any further relevant information.

There are three sections to this document:

- 1) **BUCS Leagues Affiliations (Team and Player)**
- 2) **BUCS Individual Event Entry Requirements**
- 3) **Other Affiliations, Memberships and Licences**

Sections 1) and 2) reflect affiliations/memberships that **MUST** be undertaken to compete in the BUCS 2019-20 season, and as a result, carry sanctions if not completed by the published deadlines.

Please note: For those affiliations which require institutions to submit information to BUCS, online submission forms will be published on the new BUCS website on Monday 9 September 2019. To coincide with this, this document will be updated with the links to each of the submission forms and re-published via BUCS Essential on Tuesday 10 September 2019.

Section 3) includes affiliations/registrations/memberships that BUCS believe are valuable for members to undertake. These do not carry any sanctions but may still be a compulsory requirement. Please read the details associated with each one for further detail.

If there are any questions not answered by the information provided, then please feel free to contact BUCS directly via [email](#) or telephone 0207 633 5080.

Please note that the information within this document is subject to change. Should any updates be required then the document will be re-published and institutions will be notified via BUCS Essentials.

Review of Sport Specific Affiliations for 2020-21 Season

To help facilitate the annual review of Sport Specific Affiliations, during the 2019-20 season there will be an opportunity for institutions to directly feedback on individual affiliations and suggest/propose changes that would improve the quality and value for themselves and their students.

This will be done via an online questionnaire that will be published in January 2020. The questionnaire and any relevant information will be circulated via BUCS Essentials. The feedback collected will be collated and shared with relevant governing bodies, to help improve the services provided and shape affiliation processes in the 2020-21 BUCS season.



1) BUCS Leagues Affiliations (Team and Player)

Sport	Information Required	How	Deadline	Sanction
American Football	Institutions will affiliate with British American Football Association (BAFA) via BUCS.	<p>In a change to the previous process, institutions will now affiliate with BAFA via BUCS. BUCS will contact all institutions with an American Football Team directly to arrange payment of the annual affiliation.</p> <p>More information relating to this can be found on the BUCS website</p>	Payment expected within 28 days of receipt of affiliation invoice issued by BUCS	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>
Badminton	Premier League teams only: 4 players who may not play below the first team at any stage of the season.	To be completed in the BUCS Play Badminton Community and by following the guidelines HERE	Wednesday 2 October 2019	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>
Basketball	<p>All teams competing in the BUCS Basketball competition must affiliate to their respective National Governing Body (NGB).</p> <p>All players competing in the BUCS Leagues must hold a valid licence issued via the relevant NGB. Players must be able to present these licenses at each fixture should they be requested to do so.</p>	<p>More information relating to this can be found on the BUCS website HERE</p> <p>For English and Welsh Institutions: In a change to the previous process, players will register and licence themselves through the membership portal as opposed to institutional administrators doing this on their behalf.</p>	<p>Prior to their first BUCS fixture, the team and all players playing in the fixture must comply with the requirements outlined.</p> <p>New players added or selected to play later in the season, must hold a valid licence before playing in a BUCS fixture.</p>	<p>£250 fine if not completed prior to the first fixture.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p> <p>For subsequent fixtures, a fine of £100 will be levied if a team is found to field new players without a valid licence.</p>
Cricket	MCCUs only: 3 players who may not play the MCCU team at any stage of the season.	<p>The online submission form will be available on the new BUCS website from January 2020</p>	Two days before the first round of fixtures – exact date to be confirmed January 2020	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>



Equestrian	Date of league matches submitted online to BUCS.	The online submission form can be found HERE	Friday 11 October 2019	£100 fine for late submission.
Equestrian	Team declaration/ranking list submitted to BUCS as per EQU 3.7.3	The online submission form can be found HERE	Monday 28 October 2019	£250 for late submission.
Equestrian	<p>Mini Leagues only: Full scoresheet must be submitted to BUCS and opposition Athletic Unions via email in excel format by the end of each hosting window by the host team.</p> <p>NB: If hosting on last day of window there will be an additional 24 hour allowance to submit scoresheets.</p>	<p>The scoresheet will be available on the new BUCS Equestrian webpage from Monday 16 September 2019</p> <p>Email: info@bucs.org.uk</p>	<p>1st Hosting Window: 30 October – 29 November 2019</p> <p>2nd Hosting Window: 30 November 2019 – 19 January 2020</p> <p>3rd Hosting Window: 20 January – 21 February 2020</p> <p>4th Hosting Window: 22 February – 20 March 2020</p>	£100 fine for late submission.
Fencing	British Fencing memberships are required by all competitors; FIE Licences will not be accepted. For the Team Championship all competitors require a minimum of 'Recreational' membership; 'Starter' memberships are classed at the 'Recreational' level.	British Fencing website	Prior to first BUCS fixture	<p>Not eligible to compete without valid membership.</p> <p>A fine of £100 will be levied if a team is found to field competitors without a valid licence.</p>
Football & Futsal	<p>English Institutions: Should affiliate directly with their County FA and select the relevant BUCS Leagues on the Whole Game System (WGS). The league options on WGS are:</p> <ul style="list-style-type: none"> - BUCS (WOMENS COMPETITION) - BUCS (MENS COMPETITION) - BUCS FUTSAL – WOMENS - BUCS FUSTAL – MENS <p>BUCS will then access the WGS on Monday 30 September 2019 to confirm completed affiliations.</p> <p>Welsh Institutions:</p>	If you are unsure about the WGS process, please contact your County FA directly	For all institutions: Monday 30 September 2019	<p>For all institutions: £250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>



<p>Football & Futsal (continued)</p>	<p>Should affiliate directly with their County FA and then submit the affiliation number to BUCS via the online submission form.</p> <p>Scottish Institutions: Institutions must affiliate their men's teams directly to the Scottish Amateur Football Association (SAFA). Institutions must affiliate their women's teams directly to Scottish Women's Football (SWF). Women's affiliations should have been completed in March 2019 for the coming season.</p> <p>Institutions should receive affiliation information directly from the SAFA and SWF. Any questions about the affiliation process please contact Ben Philip at Scottish Student Sport – ben@scottishstudentsport.com or 0131 650 9654.</p>	<p>The online submission form for Welsh Institutions is available HERE</p> <p>Scottish institutions should send their affiliations information to Scottish Student Sport by email to info@scottishstudentsport.com</p>	<p>For all institutions: Monday 30 September 2019</p>	<p>For all institutions: £250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>
<p>Golf</p>	<p>Premier Tier and Scottish Tier 1 teams must submit to BUCS the score card summary and local rules for their home course.</p>	<p>The online submission form can be found HERE</p>	<p>Tuesday 1 October 2019 (This is to enable BUCS enough time to review these ahead of the first matches taking place)</p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>
<p>Lacrosse</p>	<p>English and Welsh Institutions should affiliate directly to England Lacrosse and BUCS will access the system directly.</p> <p>NB: England Lacrosse <u>Club</u> Affiliation is the only affiliation requirement for BUCS Lacrosse. The Individual Player Membership is <u>NOT</u> a requirement to compete in BUCS competition.</p>	<p>More information relating to this can be found on the BUCS website HERE</p>	<p>Prior to first BUCS fixture</p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>
<p>Lacrosse</p>	<p>All Institutions must submit the names of officials within each club able to officiate in the absence of neutral officials.</p>		<p>Monday 25 November 2019</p>	<p>£100 fine if not completed prior to the deadline.</p>



	English and Welsh Officials must be registered with England Lacrosse via Individual Membership	More information relating to this can be found on the BUCS website HERE The online submission form for officials can be found HERE		
Rugby League	Team Affiliation to the Rugby Football League (RFL).	Each Institution will be invoiced directly by the RFL by 2 September 2019 . This invoice must be paid prior to the deadline. More information relating to this can be found on the BUCS website HERE	Monday 14 October 2019	£250 fine if not completed prior to the deadline. After the deadline, walkovers will be applied until the affiliation is complete.
Squash	Initial Deadline: Monday 7 October 2019 Re-ranking windows: (1 st) Thursday 17 – Monday 21 October 2019 (2 nd) Monday 13 – Monday 20 January 2020	To be completed in the BUCS Play Squash Community and by following the guidelines HERE	Monday 7 October 2019	£250 fine if not completed prior to the deadline. After the deadline, walkovers will be applied until the affiliation is complete.
Table Tennis	Initial Deadline: Monday 7 October 2019 Re-ranking windows: (1 st) Thursday 24 – Monday 28 October 2019 (2 nd) Monday 13 – Monday 20 January 2020	To be completed in the BUCS Table Tennis Community and by following the guidelines HERE	Monday 7 October 2019	£250 fine if not completed prior to the deadline. After the deadline, walkovers will be applied until the affiliation is complete.
Tennis	Initial Deadlines: Scotland, teams with fixtures on Wednesday 25 September 2019: Monday 23 September 2019	To be completed in the BUCS Tennis Community and by following the guidelines HERE	Monday 23 September 2019 (Scottish teams with fixtures on Wednesday 25 September 2019) Monday 30 September 2019	£250 fine if not completed prior to the deadline.



	<p>Scotland, teams with fixtures on Wednesday 2 October 2019: Monday 30 September 2019</p> <p>Premier Tier (National + North/South) and England and Wales, Tier 1 and below: Friday 4 October 2019</p> <p>Re-ranking windows: (1st) Thursday 24 – Monday 28 October 2019* *Institutions with teams in the National League may submit full squad lists by Friday 25 October 2019 in order to apply for the Super Weekend event.</p> <p>(2nd) Thursday 16 – Monday 20 January 2020</p>		<p>(Scottish teams with fixtures on Wednesday 2 October 2019)</p> <p>Friday 4 October 2019 (All Premier Tier [National + North/South] teams, and all English & Welsh teams in Tier 1 and below)</p>	<p>After the deadline, walkovers will be applied until the affiliation is complete.</p>
Ultimate (Outdoor)	<p>Each individual Ultimate player must obtain UKU Individual Membership directly from UKU.</p>	<p>More information relating to this can be found on the BUCS website HERE</p>	<p>Prior to first BUCS fixture</p>	<p>£25 fine per player without UKU Individual Membership once League fixtures have commenced.</p>
Volleyball	<p>For English and Welsh Institutions: Volleyball England registration form via Volleyball England website.</p> <p>For Scottish Institutions: Affiliation directly through Scottish Volleyball Association</p>	<p>Volleyball England Website</p> <p>Scottish Volleyball Website</p> <p>More information on the BUCS website</p>	<p>Prior to first BUCS fixture</p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>
<p>All deadlines will close at 23:59 on the dates listed</p>				



2) BUCS Individual Event Entry Requirements

Sport	Information Required	Useful Links	Deadline	Sanction
Archery	<p>Membership to Archery GB is required to compete in all BUCS Archery Competitions.</p> <p>For further details please refer to the 'Entry Information' document which will be published on the relevant BUCS Archery event website page when entries open on BUCS Play.</p>	<p>Archery GB website</p> <p>Archery GB University Club Handy Guide</p>	Before entries are submitted onto BUCS Play	You will not be able to enter/compete in any BUCS event without registering to Archery GB.
Boxing	All boxers must have a valid license with their home nation. They must have a record book which details number of bouts.	England Boxing	Before entries are submitted onto BUCS Play	Boxers without a valid record book and medical will not be permitted to compete.
Cycling (Track)	British Cycling Race Licences are a mandatory requirement for all competitors.	British Cycling Race Licences	Before entries are submitted onto BUCS Play OR purchased on the day at the event	You will not be able to enter/compete without holding a valid British Cycling Race licence.
Fencing	British Fencing memberships are required by all competitors; FIE Licences will not be accepted. For Individual Championships all competitors require a 'Compete' membership.	British Fencing Website	Before entries are submitted onto BUCS Play	You will not be able to enter/compete without holding a valid BF 'Compete' membership.
Judo	All competitors must hold a valid British Judo Association (BJA) license or equivalent to compete.	BJA website	Before entries are submitted onto BUCS Play	You will not be able to enter/compete without holding a valid BJA license or equivalent.
Jiu Jitsu	All competitors must hold a valid TJJF Affiliation to compete in BUCS Jiu Jitsu.	TJJF website	Before entries are submitted onto BUCS Play	You will not be able to enter/compete in the BUCS Jiu Jitsu event without registering to TJJF
Korfball	All Teams are required to affiliate directly with the BSKA.	Please email British Student Korfball Association studentkorfball@gmail.com for affiliation details	Prior to competing in BUCS Competition	You will not be able to compete if you are not affiliated to the BSKA.
Sailing	British Universities Sailing Association (BUSA) membership is a requirement to compete in all BUCS Sailing Competitions.	BUSA website	Prior to competing in BUCS Competition	You will not be able to compete in the BUCS Sailing Competitions



		Invoices will be sent from BUSA direct to Institutions.	Please note If you have not received your invoice by Friday November 1 2019 please email busasec@gmail.com	without first completing membership with BUSA.
Ultimate (Indoor)	Each individual Ultimate player must obtain UKU Individual Membership directly from UKU.	More information relating to this can be found on the BUCS website HERE	Prior to competing in BUCS Competition	£25 fine per player without UKU Individual Membership once competition has commenced.



3) Other Affiliations, Memberships and Licences

Sport	Information Required	How	When	Compulsory
Athletics	To compete in any BUCS/UKA competition, all Institutions should have a Club Affiliation with their Home Nation's National Governing Body. If students are representing their Institution/any other club at any other UKA athletics events, they will need to have completed the Athlete Registration process and have a valid URN to compete.	England Athletics Scottish Athletics Welsh Athletics	Prior to entering any related competitions	No
Badminton	Badminton England Membership Number, Badminton Scotland Membership ID, to support seeding and selection process of BUCS Badminton Individual Championships.	Badminton England Badminton Scotland	Before entries are submitted onto BUCS Play	No
Cycling (Down Hill Mountain Biking)	Competitors do not need to be a member of British Cycling, however those who hold a Full Racing Licence must supply these details as part of the BUCS Play entry form in order to be eligible for earning licence ranking points. These licences must also be presented when registering at the event.	British Cycling Race Licences	Before entries are submitted onto BUCS Play	Membership – No Race Licences – Yes
Hockey	Institutions should provide information such as: number of players within the university, facilities used, types of hockey played and contact details of key members. BUCS teams are free but any teams playing in local leagues are charged at £80 per team.	England Hockey Portal (please email England Hockey if you do not know your login details)	Friday 29 November 2019	Yes
Rowing	British Rowing membership is not a requirement to compete in BUCS Rowing events. However, BUCS events are eligible for British Rowing ranking points. These will be attributed to competitors who have British Rowing membership, or a visitor number.	British Rowing Website	Prior to competing in BUCS Rowing	No
Surfing	Recommended affiliation to their Home Nation's National Governing Body.	Surfing England Scottish Surfing Federation Welsh Surfing Federation	Prior to competing in BUCS Surfing	No



Swimming	<p>Swim England membership is not a requirement to compete in the BUCS Swimming Championships. However, Swim England registered swimmers who wish their times to be submitted to Swim England for ranking purposes must complete their Date of Birth and Swim England number on the BUCS Play entry form.</p> <p>For para-swimmers to be eligible for para-swimming points and awards they must be nationally/internationally classified and have a current governing body registration to validate their entry.</p> <p>Swim England numbers must be provided at the point of entry.</p>	<p>Swim England membership website</p>	<p>Before entries are submitted onto BUCS Play</p>	<p>No</p>
Windsurfing	<p>Recommended affiliation to The Student Windsurfing Association.</p>	<p>SWA website</p>	<p>Prior to competing in BUCS Windsurfing</p>	<p>No</p>