



# Summer World University Games

## Deputy Chef de Mission

### Great Britain

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#### Introduction

British Universities & Colleges Sport (BUCS) is seeking to appoint a Deputy Chef de Mission (Deputy Head of Delegation) for the Great Britain delegation, "GB Students", due to compete at the 2021 World University Games (WUGS). The appointed person will be one of the delegation's senior management team, reporting to the Chef de Mission, and have a particular focus on supporting athletes and staff to achieve their performance targets.

The successful applicant will take on the role for one World University Games cycle, from appointment through to September 2021, and may be reappointed for an additional cycle dependent on performance. It is intended that the successful applicant will be of a calibre to potentially undertake the role of Chef de Mission at future Games.

The World University Games is staged every two years, and the next event will be in Chengdu, China 18-29 August 2021.

The Summer World University Games are the second largest multi-sports event in the World after the Olympics. It is anticipated that there will be over 12,000 participants from over 170 countries competing in 250 events across 18 sports. WUGS represents the experience most akin to an Olympics in terms of scale, Village life and competition standard.

GB Students anticipate sending a large delegation of around 200 persons. Further information can be viewed on the [BUCS](#), [FISU](#) and [Chengdu 2021](#) websites.

BUCS are seeking an experienced individual with a strong track-record in sports leadership with some international experience. Candidates should be available for the event and pre-event acclimatisation period (dates TBC, but roughly early August 2021), the Heads of Delegation meeting (5-7 days, Chengdu, expected early-May 2021 – TBC), the GB Students Briefing Meeting (2 days, UK, late-May 2021 – TBC) and a series of planning and preparatory meetings from appointment to event.

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#### Job Description

The successful candidate will play an active role in the pre-Games planning and organisation of GB Students and assist with the management of the delegation at the Games with the major objective of enabling the delegation to maximise its performance levels.

#### Pre-Games (shall include but not be limited to):

- To participate in pre-Games planning
- Attend the Heads of Delegation meeting
- To assist in the induction/orientation of Team Managers and Coaches
- To attend and play an active role in the delivery of all Team Briefings



### **Games Time (shall include but not be limited to):**

- Establish a strong working relationship with the Local Organising Committee
- To support the Chef de Mission and deputise as required
- Participate in meet and greet procedures
- To attend daily Chef de Mission meetings as required
- Conduct a daily Team Managers' meeting
- To attend formal functions as a representative of GB Students
- To support the delegation planning and logistics to create a high-performance environment
- To be the main point of contact for Team Managers in respect of sports-specific issues
- To encourage the support of GB Students athletes during competition by other members of the delegation
- To lead and support sports appeals and sports disciplinary issues (if required)
- To help develop and monitor performance indicators for participating sports
- To undertake other duties as delegated by the Chef de Mission
- To implement and act in accordance with BUCS policy, procedure and priorities in liaison with the BUCS International Performance Manager
- To produce a detailed post-event report, in conjunction with the Chef de Mission and BUCS International Performance Manager

Reporting to: GB Students Summer Chef de Mission

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## **Person Specification**

### **Essential**

- An effective manager in a high-performance sports environment with a proven track record of successfully leading teams and/or groups
- An understanding, knowledge and awareness of University sport and the Higher Education sector within the UK's high-performance structure
- Able to demonstrate a detailed understanding of the needs of high-performance competitors and officials both before and during international competition
- Extensive knowledge of UK sporting structures and funding mechanisms, particularly with regard to UK Sport and the UK/ Home Nation's National Governing Body's World Class Performance programmes
- An effective administrator who has experience producing planning documents and reports
- An effective logistical operator with experience of leading and delivering support services in a high-performance environment

### **Desirable**

- Previous experience at a World University Games
  - Previous experience of leading teams and/or groups at International Multi-Sport Games or World Championships
  - Current or previous involvement with BUCS / HE sport
  - Ideally the post-holder will hold a position of influence within the UK sporting structure
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## **Other Information**

Appointments will be made subject to References. Appointments will be made subject to CRB checks where this is deemed necessary in accordance with BUCS Safeguarding & Welfare policy.  
The post-holder will act in accordance with the [BUCS International Code of Conduct](#)

## **Remuneration**

This is an honorary position, but travel and subsistence costs will be paid where not otherwise provided



## **Application Process**

Candidates should send a CV and Covering Letter (including details of two referees) to [GBStudents@bucs.org.uk](mailto:GBStudents@bucs.org.uk).

The deadline for applications is 23:59 on Sunday 12<sup>th</sup> July 2020.

Please contact Stew Fowlie with any queries in respect of the role, on ([hodsummer@bucs.org.uk](mailto:hodsummer@bucs.org.uk))

**We will appoint this position from application, if possible**

**Interviews, if required, will take place on a date to be advised via MS Teams**