

CHAIR OF BUCS COMPETITIONS GROUP

PURPOSE

BUCS is looking to recruit an influential and knowledgeable individual to act as Chair of BUCS Competitions Group. They will lead the Competitions Group in the development and discussion of recommendations for future growth and development of the BUCS competitions programme. The Group shall represent the voice of the Membership and stakeholders to advise and make recommendations on the structure and format of BUCS's sport competitions and programmes, supporting the development and implementation of any changes to align with BUCS' Strategy and ensure that student experience is at the core of organisation, delivery and implementation. It may also take on specific challenges as directed by BUCS' Executive and Board.

It is expected that the Chair will act as an ambassador for BUCS, its competitions and establish and maintain relationships with all key stakeholders.

MAIN DUTIES AND RESPONSIBILITIES

- To lead the Competitions Group to achieve its delegated responsibilities effectively, ensuring adherence to regulatory requirements.
- Chair Competitions Group meetings, approving agendas and managing discussions to ensure productive and timely recommendations.
- To represent the voice of the Members, students and Students' Unions of institutions and stakeholders in BUCS competitions.
- To provide advice and counsel to the BUCS Executive on matters relating to the delivery of BUCS competitions.
- To assist the BUCS Executive in creating solutions to issues brought to the Group relating to BUCS competitions.
- To work in collaboration with the BUCS Executive and relevant stakeholders to ensure the BUCS competition programme is fit for purpose.
- To work alongside stakeholders to fully engage them in the organisation and delivery of BUCS competitions.
- To support and challenge the development of any potential changes to the BUCS competitions programme.
- Review the composition, structure, and effectiveness of the Competitions Group annually.
- Ensure all members of the Competitions Group comply with the BUCS Volunteer [Code of Conduct](#)

PERSON SPECIFICATION

BUCS is looking for a Member to fulfil the position of BUCS Chair of Competitions Group, who is committed to ensuring the effective flow of information between the membership and BUCS Executive and to ensure member perspectives inform BUCS decision making in relation to BUCS competitions.

Research shows that some people will refrain from applying for a role if they feel they do not meet 100% of the person specification. BUCS encourages applications from anyone who thinks they meet the key skills and knowledge listed below, even if they feel they do not have all of them. We are passionate about identifying the right people to help us develop and thrive.

KEY SKILLS AND KNOWLEDGE

- Previous experience of chairing a Board, Committee or Working Group.
- A commitment to BUCS, its mission, vision and values.
- An understanding of sport in the Higher Education environment.
- Experience managing multiple stakeholders' relationships
- Highly developed analytical, communication and influencing skills.
- Ability to exercise good independent judgement.
- Maintain effective communication and relationships with the BUCS Executive.