

APPENDIX 18 - BUCS SPORT SPECIFIC AFFILIATIONS DOCUMENT 2025-26

Clubs, teams and individuals participating in certain competitions need to affiliate with their National Governing Body (NGB) or meet other requirements to be eligible to take part. Each sport is different. Find out your sport's requirements below.

Please read through this document carefully and use the links associated to each sport to access any further relevant information.

There are two sections to this document:

- 1) [BUCS Team Championships \(Leagues and Knockouts\)](#)
- 2) [BUCS Individual and Team Championships \(Events\)](#)

Most of the items in each section are compulsory requirements that **MUST** be met, and as a result, most carry sanctions if not completed by the published deadlines. However, there are also some others which are not compulsory requirements but that BUCS believes are valuable for members to undertake. Please read the details associated with each one for further information. Deadlines will **ONLY** be listed here, not on the sport specific pages or in the rules and regulations.

If there are any questions not answered by the information provided, then please feel free to contact BUCS directly via [email](#).

Please note that the information within this document is subject to change. Should any updates be required then the document will be republished, and Institution Administrators will be notified via e-mail.

1) BUCS TEAM CHAMPIONSHIPS (LEAGUES AND KNOCKOUTS)

Sport	Requirement(s)	How	Summary of Benefits	Deadline(s)	Sanction(s)
American Football	<p>BAFA Club Affiliation</p> <p>All institutions/Playing Entities must affiliate with BAFA via BUCS.</p>	<p>Institutions will affiliate with BAFA via BUCS.</p> <p>Following the first two originally scheduled fixtures for each team, BUCS will use the team squad information on BUCS Play to calculate each institution/Playing Entity's annual BAFA affiliation fee.</p> <p>The affiliation fee is £24.20 per player.</p> <p>Institutions will be invoiced by BUCS and given a 28-day payment period.</p> <p>BUCS will repeat this process for teams that do not qualify for the knockout competitions once the league deadline has passed. BUCS will repeat this process for teams that qualify for the knockout competitions, by the end of March, after the knockout competitions have concluded. Any extra players fielded (including as an unused substitute) during the season, not previously accounted for, will then be accounted for.</p>	<p>Dedicated BAFA funded post(s) within BUCS – BUCS American Football Programme Manager and BUCS American Football Programme Assistant.</p> <p>Access to BUCS American Football Conferences.</p> <p>Tailor-made League Schedule.</p> <p>Club coaches get access to NFL Coaching Clinics.</p> <p>Players get access to NFL organised Player Clinics.</p>	<p>All players are to be added to a team's squad on BUCS Play prior to being fielded (including as an unused substitute) in a BUCS fixture.</p>	<p>A fine of £250 fine will be levied if after their first two originally scheduled fixtures, a team does not have at least 22 players in their squad on BUCS Play.</p> <p>Following the first two originally scheduled fixtures for a team, if they do not have at least 22 players in their squad on BUCS Play, walkovers will be applied until at least 22 players are added to their squad on BUCS Play.</p> <p>Once the league deadline has passed for teams that do not qualify for the knockout competitions, and after the knockout competitions are concluded for teams that qualify for the knockout competitions, a fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any players who were not in the BUCS Play Squad at the time of the fixture.</p>

American Football	BAFA Coaches/Sideline Personnel Membership All coaches/sideline personnel must purchase membership with BAFA.	Coaching staff will continue to purchase membership through BAFA's registration system .	Insurance provided by BAFA.	Prior to their first BUCS fixture. At least one coach per team should be affiliated prior to their team's first practice.	Individuals are not permitted to participate if they are not registered with BAFA. A fine of £50 per fixture will be levied if a team is found to have used unregistered individuals.
Badminton	Premier Tier Player Ranking List All institutions/Playing Entities with teams in Premier Tier leagues must submit the names of four players who are unable to play below the first team at any stage of the season as per BAD 7 .	The Excel template can be downloaded here and should be e-mailed to discipline@bucs.org.uk .		23:59 on Monday 6 October 2025.	£250 fine if requirement not met by the deadline. After the deadline has passed, walkovers will be applied until the requirement is met.
Basketball	NGB Club Affiliation All institutions/Playing Entities must affiliate with their respective National Governing Body (NGB).	English Institutions/Playing Entities Basketball England requires all clubs to affiliate directly with them via PlayHQ. Information regarding how to affiliate your club can be found here . If you have any queries regarding the process, please contact Basketball England . Clubs are encouraged to be named as per the following examples: Loughborough University (BUCS) / University of Bristol (BUCS).	A Summary of the benefits of Basketball England Club Membership can be found here . A summary of the benefits of Basketball Wales Club Membership can be found here .	23:59 on Monday 22 September 2025.	£250 fine if requirement not met by the deadline. After the deadline has passed, walkovers will be applied until the requirement is met.

		<p>Scottish Institutions/Playing Entities</p> <p>Basketball Scotland requires all clubs to affiliate directly with them. Information regarding how to affiliate your club can be found here.</p> <p>Welsh Institutions/Playing Entities</p> <p>Basketball Wales requires all clubs to affiliate directly with them. Information regarding how to affiliate your club can be found here.</p> <p>If you have any queries regarding the process, please contact Basketball Wales.</p>			
Basketball	<p>NGB Player Licence</p> <p>All players must hold a valid licence issued via the relevant NGB prior to playing in any BUCS Basketball fixtures.</p> <p>Before each match, teams must present to the Match Officials the licences of all players who are to participate in the match.</p>	<p>English Institutions/Playing Entities</p> <p>Once club affiliation has been completed and the fee paid, individuals will receive a registration link to join Basketball England directly from the club admin for a fee of £32.</p> <p>If you have any queries regarding the process, please contact Basketball England.</p> <p>Scottish Institutions/Playing Entities</p> <p>Once the club affiliation has been completed and the fee</p>	<p>A Summary of the benefits of Basketball England Membership can be found here.</p>	<p>Prior to being fielded (including as an unused substitute) in a BUCS fixture.</p>	<p>For Premier Tier/National Championship matches, in the event of a valid licence not being produced for a player, that person shall not be permitted to participate in the match in question.</p> <p>For all other matches, players unable to present a valid licence at a fixture should be noted on the scoresheet but are able to participate, however, a fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any players without a valid licence.</p>

		<p>paid, players can then register and licence themselves through the Basketball Scotland membership portal.</p> <p>Welsh Institutions/Playing Entities</p> <p>Once the club affiliation has been completed and the fee paid, players can then register and take out a Performance Membership themselves through the Basketball Wales membership portal.</p> <p>If you have any queries regarding the process, please contact Basketball Wales.</p>			
Basketball	<p>NGB Coach Licence</p> <p>All coaches on the sideline during BUCS fixtures must hold a valid licence issued via the relevant NGB.</p> <p>Before each match, teams must present to the Match Officials the licences of all coaches who are to participate in the match.</p>	<p>English Institutions/Playing Entities</p> <p>Once club affiliation has been completed and the fee paid, individuals will receive a registration link to join Basketball England directly from the club admin for a fee of £32 (reduction from £40 in 2024-25).</p> <p>If you have any queries regarding the process, please contact Basketball England.</p> <p>Scottish Institutions/Playing Entities</p> <p>Once the club affiliation has been completed and the fee</p>	<p>A Summary of the benefits of Basketball England Membership can be found here.</p>	<p>Prior to their first BUCS fixture.</p>	<p>For Premier Tier/National Championship matches, in the event of a valid licence not being produced for a coach, that person shall not be permitted to participate in the match in question.</p> <p>For all other matches, coaches unable to present a valid licence at a fixture should be noted on the scoresheet but are able to participate, however, a fine of £50 per fixture will be levied if a team is found to have had any coaches on the sideline without a valid licence.</p>

		<p>paid, coaches can then register and licence themselves through the Basketball Scotland membership portal.</p> <p>Welsh Institutions/Playing Entities</p> <p>Once the club affiliation has been completed and the fee paid, coaches can then register and licence themselves through the Basketball Wales membership portal.</p> <p>If you have any queries regarding the process, please contact Basketball Wales.</p>			
Dodgeball	<p>British Dodgeball Club Membership</p> <p>All institutions/Playing Entities must be a club member of British Dodgeball.</p>	<p>British Dodgeball (BD) requires all institutions/Playing Entities to hold a University Club Membership.</p> <p>The cost for University Club Membership is £100.</p> <p>Clubs are encouraged to be named as per the following examples: Loughborough University (BUCS) / University of Bristol (BUCS).</p> <p>University Club Membership can be purchased here.</p> <p>Please note: British Dodgeball are currently changing over from JustGo to</p>	<p>Insurance provided by British Dodgeball. To find out more, visit the British Dodgeball insurance centre.</p> <p>Ability to compete in British Dodgeball University and Community events.</p> <p>Access to the British Dodgeball Higher Education Dodgeball Activator (HEDA) scheme for two members of each club. Find out more about the HEDA scheme here.</p>	<p>23:59 on Monday 29 September 2025.</p>	<p>£250 fine if requirement not met by the deadline.</p> <p>After the deadline has passed, walkovers will be applied until the requirement is met.</p>

		GameDay, with the new system going live on Monday 18 August.			
Dodgeball	British Dodgeball Player Registration All players must be registered with British Dodgeball on GameDay.	British Dodgeball requires all players to complete Player Registration with them prior to competition by creating an account on GameDay and assigning themselves to their institution/Playing Entity's BUCS club. More information can be found here . Registration is free for students who are only competing in BUCS Dodgeball. Those students competing in British Dodgeball University or Community leagues and Opens must register for Player Membership on GameDay. Please note: British Dodgeball are currently changing over from JustGo to GameDay, with the new system going live on Monday 18 August.	Insurance provided by British Dodgeball. To find out more, visit the British Dodgeball insurance centre . Ability to compete in British Dodgeball University and Community events upon successfully purchasing Adult Player Membership.	Prior to being fielded (including as an unused substitute) in a BUCS fixture.	A fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any unregistered players.
Fencing	British Fencing Membership All competitors must be a member of British Fencing. For the Team Championships all competitors require a minimum of	Information on British Fencing Membership can be found here and memberships can be purchased here .	A summary of the benefits of British Fencing membership can be found here .	Prior to being fielded (including as an unused substitute) in a BUCS fixture.	A fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any fencers without a valid membership.

	'Recreational' membership.				
Football and Futsal	BUCS Football Accreditation Accreditation is not a requirement to compete in BUCS Football and/or Futsal competitions. However, BUCS recommends that each institution is accredited as the model is designed to support the growth of Football and Futsal across Higher Education.	Information on accreditation, including an accreditation guidance document, and a link to sign up, can be found here .	Member Services are run throughout the academic year which institutions have access to once accredited, these include: FA Women's Leadership Programme Club Committee Leader Training Events Football Activator Training Events FA Funded Development Projects Student Referee Development Hubs	23:59 on Tuesday 30 September 2025.	Recommendation – No sanction for non-completion.
Football	NGB Club/Team Affiliation All institutions/Playing Entities must affiliate with their respective Home Nation Football Association.	English Institutions/Playing Entities The FA requires clubs to affiliate their teams directly with their County FA via the FA's Club Portal system. Prior to affiliating, teams must be assigned to the correct "League" in the FA's Club Portal system – these are: <ul style="list-style-type: none"> • BUCS Men's Football • BUCS Women's Football 		23:59 on Monday 22 September 2025.	£250 fine if requirement not met by the deadline. After the deadline has passed, walkovers will be applied until the requirement is met.

		<p>Affiliation will not be considered complete if a team is not affiliated into the correct "League".</p> <p>Support guides on how to edit team details, assign teams to leagues, and affiliate can be accessed here.</p> <p>Teams should be named as per the following examples: Loughborough University Women's 1st Team (BUCS) / University of Bristol Men's 1st Team (BUCS)</p> <p>As part of the affiliation process, teams can also be added to the relevant BUCS 'Division' and 'Cup' within the "League" on the Club Portal system, but this is not part of the formal requirement.</p> <p>If you are unsure about the affiliation process, please contact your County FA directly.</p> <p>Welsh Institutions/Playing Entities</p> <p>Clubs are required to affiliate their teams directly with their Area Association and/or the FAW (where applicable) and then submit their affiliation number(s) to BUCS here.</p>			
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		<p>Scottish Institutions/Playing Entities</p> <p>Clubs are required to affiliate their Men's teams directly to the Scottish Amateur Football Association (SAFA) and then submit their affiliation details to info@scottishstudentsport.com.</p> <p>Clubs are required to affiliate their Women's teams directly to Scottish Women's Football (SWF) and then submit their affiliation details to info@scottishstudentsport.com.</p> <p>Institutions should receive affiliation information directly from SAFA and SWF.</p> <p>If you have any queries regarding the process, please contact Chris Purdie at Scottish Student Sport.</p>			
Futsal	<p>NGB Club/Team Affiliation</p> <p>All institutions/Playing Entities must affiliate with their respective Home Nation Football Association.</p>	<p>English Institutions/Playing Entities</p> <p>The FA requires clubs to affiliate their teams directly with their County FA via the FA's Club Portal system.</p> <p>Prior to affiliating, teams must be assigned to the correct "League" in the FA's Club Portal system - these are:</p>		<p>23:59 on Monday 22 September 2025.</p>	<p>£250 fine if requirement not met by the deadline.</p> <p>After the deadline has passed, walkovers will be applied until the requirement is met.</p>

		<ul style="list-style-type: none"> • BUCS Men's Futsal • BUCS Women's Futsal <p>Affiliation will not be considered complete if a team is not affiliated into the correct "League".</p> <p>Support guides on how to edit team details, assign teams to leagues, and affiliate can be accessed here.</p> <p>Teams should be named as per the following examples: Loughborough University Women's 1st Team (BUCS) / University of Bristol Men's 1st Team (BUCS)</p> <p>As part of the affiliation process, teams can also be added to the relevant BUCS 'Division' and 'Cup' within the "League" on the Club Portal system, but this is not part of the formal requirement.</p> <p>If you are unsure about the affiliation process, please contact your County FA directly.</p> <p>Welsh Institutions/Playing Entities</p> <p>Clubs are required to affiliate their teams directly with their Area Association and/or the FAW (where applicable) and</p>			
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		<p>then submit their affiliation number(s) to BUCS here.</p> <p>Scottish Institutions/Playing Entities</p> <p>Clubs are required to affiliate their Men's teams directly to the Scottish Amateur Football Association (SAFA) and then submit their affiliation details to info@scottishstudentsport.com.</p> <p>Clubs are required to affiliate their Women's teams directly to Scottish Women's Football (SWF) and then submit their affiliation details to info@scottishstudentsport.com.</p> <p>Institutions should receive affiliation information directly from SAFA and SWF.</p> <p>If you have any queries regarding the process, please contact Chris Purdie at Scottish Student Sport.</p>			
Lacrosse	<p>England Lacrosse Club Affiliation (English and Welsh Institutions/Playing Entities only)</p> <p>All institutions/Playing Entities must be affiliated with England Lacrosse.</p>	<p>To affiliate visit the England Lacrosse website affiliation page.</p> <p>Clubs are encouraged to be named as per the following examples: Loughborough University (BUCS) / University of Bristol (BUCS).</p>	<p>A summary of the benefits of England Lacrosse affiliation can be found here.</p>	<p>23:59 on Monday 22 September 2025.</p>	<p>£250 fine if requirement not met by the deadline.</p> <p>After the deadline has passed, walkovers will be applied until the requirement is met.</p>

Commented [NB1]: @William Spendlove - Have we confirmed with EL if meeting the requirement is payment having been made, or where an invoice is chosen instead of card payment, when the relevant information has been sent to Kerrie?

Commented [NB2R1]: Notes: Lacrosse Club Affiliation: BUCS to have online link to form which will collect contact info and then can pay by card or request an invoice. Completion of form = affiliated. Up to an institution if they affiliate as one club or have separate men's and women's (which would give them separate AGM votes). Check with Kerrie if form used if paying by invoice, or is that an email job?

		For any questions regarding affiliation, please contact Kerrie Worthington at England Lacrosse.			
Lacrosse	Submission of details of those responsible for arranging match officials All institutions/Playing Entities are required to submit the name(s) and contact details of those responsible for arranging match officials for their home fixtures.	To be submitted online here .		23:59 on Monday 29 September 2025.	£100 fine if requirement not met by the deadline.
Rugby League	RFL Club Affiliation (including teams) All institutions/Playing Entities must be an associated member of, and all teams must be affiliated with, the RFL.	The annual affiliation fee scheme is based on a tiered pricing structure: 1 Team = £200 2 Teams = £270 (£200 + £70 for a second team) 3 Teams = £290 (£200 + £70 for a second team + £20 for a third team) If a team did not compete in the BUCS Rugby League programme during the 2024-25 season, the element of the affiliation fee for that team will not be charged. To complete the affiliation process, institutions/Playing Entities are required to complete this form and have	Once all relevant paperwork and payment of fees is received, clubs will be covered by the RFL Public Liability and Personal Accident policy for a period of 12 months. Further details of what the policy covers can be found online here .	23:59 on Monday 22 September 2025.	£250 fine if requirements not met by the deadline. After the deadline has passed, walkovers will be applied until the requirements are met.

		<p>paid invoices issued directly by the RFL and sent via email to each institution/Playing Entity.</p> <p>For any questions regarding affiliation, please contact Nathan Mayers at the RFL.</p>			
Rugby League	<p>RFL Player Registration</p> <p>All players must be registered with the RFL.</p>	<p>Player registrations can be completed here.</p>	<p>As per RFL Club Affiliation.</p>	<p>Prior to being fielded (including as an unused substitute) in a BUCS fixture.</p>	<p>A fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any unregistered players.</p>
Rugby Union	<p>RFU and SRFU Club Affiliation (English Institutions/Playing Entities only)</p> <p>All teams must belong to a club which holds membership of the RFU and SRFU (Students' Rugby Football Union).</p>	<p>To affiliate, please visit the SRFU affiliation page.</p>	<p>A summary of the benefits of RFU and SRFU affiliation can be found in the FAQs here.</p>	<p>23:59 on Monday 22 September 2025.</p>	<p>£250 fine if requirement not met by the deadline.</p> <p>After the deadline has passed, walkovers will be applied until the requirement is met.</p>
Rugby Union	<p>RFU Player Registration (English Institutions/Playing Entities only)</p> <p>On the RFU Game Management system, all players must have an account, confirm their email address, attach this account to their university organisation, and submit their Player Registration details.</p>	<p>To register, please visit the GMS University Process webpage.</p>	<p>Eligibility to enter BUCS/NAMS Competitions.</p> <p>Eligibility to access the SRFU rugby grants scheme.</p> <p>Entry to England ticket ballots (for RFU voting members).</p> <p>Invitations to member events including webinars, the RFU/BUCS/SRFU</p>	<p>Prior to being fielded (including as an unused substitute) in a BUCS fixture.</p>	<p>A fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any unregistered players.</p>

			University rugby Development Forum, the University rugby Awards and SRFU AGM.		
			Receive the University Rugby Update, and RFU comms throughout the season.		
Squash	<p>Player Ranking List</p> <p>Prior to the start of the season, each institution/Playing Entity must submit a ranked list of all the players they expect to use across their teams as per SQU 7. There shall be separate ranking lists for the Men's and Women's Championships.</p>	<p>The Excel template can be downloaded here and should be e-mailed to discipline@bucs.org.uk.</p> <p>Following the initial ranking deadline passing, ranking lists will be locked and cannot be changed except in the following circumstances:</p> <ol style="list-style-type: none"> 1. There shall be two re-ranking windows, during which institutions/Playing Entities can change the ranked order of existing players on their ranking list. Changes to ranking lists made during a re-ranking window will only come into effect at the end of the window. 2. Institutions/Playing Entities may request to add players in at any positions on their ranking list at any time during the season by emailing discipline@bucs.org.uk. Requests must be submitted to, and approved by, the BUCS Executive in advance of the players competing in any fixtures so they should be made as far in 		<p>Initial Deadline: 23:59 on Monday 13 October 2025.</p> <p>First Re-ranking Window: 00:00 on Thursday 30 October – 23:59 on Monday 3 November 2025.</p> <p>Second Re-ranking Window: 00:00 on Monday 29 December 2025 – 23:59 on Monday 12 January 2026.</p>	<p>£250 fine if requirement not met by the initial deadline.</p> <p>After the initial deadline has passed, walkovers will be applied until the requirement is met.</p>

		advance of affected fixtures as possible.			
Squash	SquashLevels For the 2025-26 season, fully completed BUCS results will automatically pull through to the SquashLevels system to calculate your Squash Level. Register an account on the SquashLevels site to take ownership of your rating.	SquashLevels	Feeds into rankings for individual championships. Generates Squash Level for all participants, placing them on a world ranking scale.	Prior to first BUCS fixture.	Recommendation – No sanction for non-completion.
Table Tennis	Player Ranking List Prior to the start of the season, each institution/Playing Entity must submit a ranked list of all the players they expect to use across their teams as per TAB 7 . There shall be separate ranking lists for the Men's and Women's Championships.	The Excel template can be downloaded here and should be e-mailed to discipline@bucs.org.uk . Following the initial ranking deadline passing, ranking lists will be locked and cannot be changed except in the following circumstances: 1. There shall be two re-ranking windows, during which institutions/Playing Entities can change the ranked order of existing players on their ranking list. Changes to ranking lists made during a re-ranking window will only come into effect at the end of the window. 2. Institutions/Playing Entities may request to add players in at any positions on their ranking list at any time		Initial Deadline: 23:59 on Monday 13 October 2025. First Re-ranking Window: 00:00 on Thursday 30 October – 23:59 on Monday 3 November 2025. Second Re-ranking Window: 00:00 on Monday 29 December 2025 – 23:59 on Monday 12 January 2026.	£250 fine if requirement not met by the initial deadline. After the initial deadline has passed, walkovers will be applied until the requirement is met.

		<p>during the season by emailing discipline@bucs.org.uk. Requests must be submitted to, and approved by, the BUCS Executive in advance of the players competing in any fixtures so they should be made as far in advance of affected fixtures as possible.</p>			
<p>Tennis (including Fast4)</p>	<p>LTA Venue Registration</p> <p>All institutions/Playing Entities must be 'Registered Venues' with the LTA.</p>	<p>Venue Registration is free to complete.</p> <p>Institutions/playing entities that are existing LTA 'Registered Venues' will need to complete a simple renewal process during the registration window.</p> <p>If your institution/Playing Entity uses external courts (not owned by your institution/Playing Entity) to compete on, these will need to be added onto your venue registration.</p> <p>For specific university Venue Registration support please read the LTA University Venue Registration Guide.</p> <p>To register, please visit the LTA Venue Registration page.</p> <p><i>We anticipated the LTA Venue Registrations System going live on Monday 08 August,</i></p>	<p>A summary of the benefits of LTA Venue Registration can be found here.</p>	<p>23:59 on Monday 22 September 2025.</p>	<p>£250 fine if requirement not met by the deadline.</p> <p>After the deadline has passed, walkovers will be applied until the requirement is met.</p>

Tennis (including Fast4)	<p>LTA Advantage Membership and World Tennis Number (WTN)</p> <p>LTA Advantage Membership and a World Tennis Number (WTN) are required by all competitors.</p> <p>A minimum of Advantage Play membership is required alongside the creation of a World Tennis Number (WTN).</p>	<p>More information and a link to take out membership can be found here, with specific support for HE institutions here.</p> <p>International students with an existing WTN should contact the LTA to ensure their WTN is linked with their Advantage Membership account.</p>	<p>Enables a player's individual match results to be added to the LTA Online League Planner and contribute to their WTN (World Tennis Number).</p> <p>Other benefits of LTA Advantage membership can be found here.</p>	<p>Prior to being named on a ranking list.</p>	<p>A fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any unregistered players.</p>
Tennis (including Fast4)	<p>Player Ranking List</p> <p>Prior to the start of the season, each institution/Playing Entity must submit a ranked list of all the players they expect to use across their teams as per TEN 9. There shall be separate ranking lists for the Men's and Women's Championships.</p>	<p>The Excel template can be downloaded here and should be e-mailed to discipline@bucs.org.uk.</p> <p>Please note: In connection with the new requirement above, LTA Advantage Membership Numbers should be included on ranking list submissions or when requesting a new player to be added.</p> <p>Following the initial ranking deadline passing, ranking lists will be locked and cannot be changed except in the following circumstances:</p> <ol style="list-style-type: none"> 1. There shall be two re-ranking windows, during which institutions/Playing Entities can change the 		<p>Initial Deadline (All Scottish institutions): 23:59 on Monday 29 September 2025.</p> <p>Initial Deadline (All English and Welsh institutions): 23:59 on Monday 6 October 2025.</p> <p>First Re-ranking Window: 23:59 on Thursday 30 October – 00:00 on Monday 03 November 2025.</p> <p>Second Re-ranking Window: 23:59 on Monday 29 December 2025 – 00:00</p>	<p>£250 fine if requirement not met by the initial deadline.</p> <p>After the initial deadline has passed, walkovers will be applied until the requirement is met.</p>

		<p>ranked order of existing players on their ranking list. Changes to ranking lists made during a re-ranking window will only come into effect at the end of the window.</p> <p>2. Institutions/Playing Entities may request to add players in at any positions on their ranking list at any time during the season by emailing discipline@bucs.org.uk. Requests must be submitted to, and approved by, the BUCS Executive in advance of the players competing in any fixtures so they should be made as far in advance of affected fixtures as possible.</p>		on Monday 12 January 2026.	
Ultimate (Outdoor)	<p>UK Ultimate (UKU) Membership</p> <p>All players competing in the Outdoor leagues and the National Shield Qualifier Competition (rounds prior to the National Finals Weekend) require Basic Membership.</p> <p>All players competing at the Outdoor National Finals events (National Championship, National Trophy or National Shield Finals) require Full Membership.</p>	<p>Information on UKU Membership can be found here and memberships can be purchased here.</p> <p>Please Note: UKU Club Affiliation is not mandatory to compete in the BUCS Ultimate programme. However, to facilitate the individual membership process, an institution/Playing Entity's club must be registered with the UKU.</p>	<p>Basic Membership: Access to some member events for Free, such as Coaches Forums.</p> <p>Full Membership: Eligibility to compete in any UK Ultimate event.</p> <p>Free access to rewards scheme.</p> <p>Free access to online Coach Education materials.</p> <p>Access to member events for free, such as Coaches Forums.</p>	<p>Prior to being fielded (including as an unused substitute) in a BUCS fixture.</p>	<p>A fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any players without a valid membership.</p>

Volleyball	<p>English and Welsh Institutions/Playing Entities</p> <p>BUCS works closely with Volleyball England to provide the best value club affiliation and scheme possible.</p> <p>Information on Volleyball England Club Affiliation can be found here.</p> <p>If you are a new club affiliating with Volleyball England, click here for information on the process. If you are an existing club renewing your affiliation, click here for information on the process.</p> <p>To affiliate you will need to login to the Club Admin Profile (access can be provided by the current secretary or requesting support from Volleyball England). It is suggested that a generic email address (for example info@uni.ac.uk) is used for accounts. Your online account will help you keep track of your annual affiliation and see when renewals are due.</p> <p>Clubs are encouraged to be named as per the following examples: Loughborough University (BUCS) / University of Bristol (BUCS).</p>	<p>NGB Club Affiliation</p> <p>All institutions/Playing Entities must affiliate with their respective National Governing Body (NGB).</p>	<p>A summary of benefits from your affiliation to Volleyball England can be found here.</p>	<p>23:59 on Monday 22 September 2025.</p>	<p>£250 fine if requirement not met by the deadline.</p> <p>After the deadline has passed, walkovers will be applied until the requirement is met.</p>
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		<p>Clubs competing in BUCS Volleyball (including Beach Volleyball) only should select BUCS Club Affiliation.</p> <p>Clubs competing in Volleyball England and/or additional affiliated competitions to BUCS (for example, National, Regional or Local leagues) should select Standard Club Affiliation.</p> <p>The Affiliation Fees for 2025-26 are:</p> <p>BUCS only club – £75.00 Standard Club (Also playing outside of BUCS) – £115.50 * Service Provider Fee: 3.2%+50p on all transactions throughout the season.</p> <p>If you are experiencing trouble with affiliating, please email Volleyball England, or call them on 01509 974700.</p> <p>Scottish Institutions/Playing Entities</p> <p>Affiliation directly through the Scottish Volleyball Association.</p>			
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Wheelchair Basketball	BWB Club Affiliation All institutions/Playing Entities must affiliate their club with British Wheelchair Basketball (BWB).	To affiliate, please visit the BWB website .	A summary of the benefits of BWB Club Affiliation can be found here .	23:59 on Monday 22 September 2025.	£250 fine if requirement not met by the deadline. After the deadline has passed, walkovers will be applied until the requirement is met.
Wheelchair Basketball	BWB Player Membership and Licence All players must hold a valid British Wheelchair Basketball (BWB) Full Membership and Licence prior to playing in any BUCS Wheelchair Basketball fixtures.	To register, please visit the BWB website .	A summary of the benefits of BWB Membership can be found here .	Prior to being fielded (including as an unused substitute) in a BUCS fixture.	A fine of £50 per fixture will be levied if a team is found to have fielded (including as an unused substitute) any players without a valid membership and licence.
Wheelchair Basketball	BWB Coach/Team Staff Membership and Licence All coaches/team staff on the sideline during BUCS fixtures must hold a valid British Wheelchair Basketball (BWB) Full Membership and Licence.	To register, please visit the BWB website .	A summary of the benefits of BWB Membership can be found here .	Prior to their first BUCS fixture.	A fine of £50 per fixture will be levied if a team is found to have had any coaches/team staff on the sideline without a valid licence.

2) BUCS INDIVIDUAL AND TEAM CHAMPIONSHIPS (EVENTS)

Sport	Requirement(s)	How/Useful Links	Summary of Benefits	Deadline(s)	Compulsory? /Sanction(s)
Archery	<p>Archery GB Membership</p> <p>All competitors must have a valid Archery GB membership.</p> <p>For further details please refer to the 'Entry Information' document which will be published on the relevant BUCS Archery event website page when entries open on BUCS Play.</p>	<p>Archery GB website</p> <p>Archery GB University Club Handy Guide</p>	<p>Archery GB membership enables an individual to compete in the BUCS Archery Championships and other licensed archery competitions in Great Britain.</p>	<p>Before entries are submitted on BUCS Play.</p>	<p>Yes – Individuals without a valid Archery GB membership will not be permitted to compete.</p>
Athletics	<p>To compete in any open competition, promote open competitions, or benefit from UKA Public Liability Insurance, institutions must have a Club Affiliation with their Home Nation Association. For BUCS' sport specific affiliation purposes, open competitions are defined as those available for athletes outside BUCS member institutions to enter.</p> <p>If clubs are only competing within closed University</p>	<p>England Athletics</p> <p>Scottish Athletics</p> <p>Welsh Athletics</p>	<p>A summary of the benefits offered by each home nation can be found here:</p> <p>England Athletics</p> <p>Scottish Athletics</p> <p>Welsh Athletics</p>	<p>Before entries are submitted on BUCS Play.</p>	<p>Combined Events Championships – Yes. An open competition, therefore, institutions competing must have an affiliated club* with their Home Nation Association, and athletes competing must be registered with this club as either first or second claim.</p> <p>*If the club meets the Home Nation Association club criteria. If it does not meet the criteria, an institution does not need to affiliate the club.</p> <p>Sanctions:</p> <ul style="list-style-type: none"> - Disqualification

	<p>competitions, they do not need to have affiliated with their Home Nation Association.</p> <p>If students are representing their institution's club at open competitions, they will need to have completed the Athlete Registration process and have a valid URN to compete. If students are representing their institution's club at closed University competitions ONLY, they do not need to have completed the Athlete Registration process and have a valid URN.</p>				<p>- Ineligibility to compete at this and future licensed events</p> <p>10,000m Championships, Cross Country Championships, Indoor Championships, and Outdoor Championships – No. A closed University competition, therefore clubs do not need to be affiliated with their Home Nation Association, and athletes do not need to be registered with the club.</p>
Badminton	<p>Badminton England Membership Number, Badminton Scotland Membership ID, Badminton Wales Membership ID, or Badminton Ireland Membership ID</p> <p>To support seeding and selection process of BUCS Badminton Individual Championships. Grading should also be provided. Matches will</p>	<p>Badminton England</p> <p>Badminton Scotland</p> <p>Badminton Wales</p> <p>Badminton Ireland</p>	<p>A summary of the benefits offered by Badminton England can be found here.</p>	<p>Before entries are submitted on BUCS Play.</p>	<p>No</p>

	also go towards players' BE Record.				
Boxing	<p>All competitors must be registered with and have a valid licence with the International or National Governing Body of their home nation, as well as a Boxer Competition Record book which details their competitive experience, to include any previous competitive experience from other combat sports.</p> <p>A valid NGB Boxer Competition Record book and medical card must be produced by all competitors at weigh-in - failure to produce these will result in disqualification from the competition.</p>	<p>England Boxing</p> <p>Boxing Scotland</p> <p>Welsh Boxing</p>	A valid licence, Boxer Competition Record book and medical card enables an individual to compete in the BUCS Boxing Championships and other competitions.	Before entries are submitted on BUCS Play.	Yes – Individuals without a valid licence, record book and medical card will not be permitted to compete.
Clay Pigeon Shooting	<p>Competitors do not need to be a member of the Clay Pigeon Shooting Association.</p> <p>However, any license holders should provide this information on BUCS Play entry and present their valid license at registration.</p>	Clay Pigeon Shooting Association	Member benefits can be found here .	Before entries are submitted on BUCS Play.	No

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Cycling (Down Hill Mountain Biking Championships)	Competitors do not need to be a member of British Cycling; however, those who hold a Full Racing Licence must supply these details as part of the BUCS Play entry form to be eligible for earning licence ranking points. These licences must also be presented when registering at the event.	British Cycling Race Licences	Member benefits can be found here .	Before entries are submitted on BUCS Play.	No
Cycling (Track Cycling Championships)	British Cycling Race Licence All competitors must hold a valid British Cycling Race Licence.	British Cycling Race Licences	Member benefits can be found here .	Before entries are submitted on BUCS Play OR purchased on the day at the event.	Yes – Individuals without a valid British Cycling Race Licence will not be permitted to compete.
Equestrian	Submission of Pool Match Dates and Venues All institutions/Playing Entities must confirm all home match dates and venues to BUCS as per EQU 4.2.3 .	To be submitted online here .		23:59 on Sunday 12 October 2025.	Yes – £100 fine if not submitted prior to the deadline.
Equestrian	Rider Ranking List Prior to the start of the season, each institution/Playing Entity must submit a ranked list of all the riders they expect to use across their teams.	The Excel template can be downloaded here and should be e-mailed to events@bucs.org.uk . Following the initial ranking deadline passing, ranking lists will be locked and cannot be changed except in the following circumstances:		Initial Deadline: 23:59 on Sunday 19 October 2025. Re-ranking Window: 00:00 on Monday 10 November – 23:59 on Friday 21 November 2025.	Yes – £100 fine if not submitted prior to the initial deadline.

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		<p>1. There shall be one re-ranking window, during which Playing Entities can change the ranked order of existing riders on their ranking list and/or remove riders from their ranking list. Changes to ranking lists made during a re-ranking window will only come into effect at the end of the window.</p> <p>2. Institutions/Playing Entities may request to add riders in at any position on their ranking list at any time during the season by emailing events@bucs.org.uk. Requests must be submitted to, and approved by, the BUCS Executive in advance of the riders competing in any competitions so they should be made as far in advance of affected competitions as possible.</p>			
Equestrian	<p>Submission of Pool Match Scoresheet</p> <p>After each match the home team's Athletic Union is responsible for completing and submitting via e-mail to events@bucs.org.uk and the Athletic Unions of the other teams who took part in the match the full Excel</p>	<p>The Excel scoresheet template can be downloaded here and should be e-mailed to events@bucs.org.uk and all opposition Athletic Unions.</p> <p>Please save all Excel scoresheets in the following format prior to sending: "Team - Level - Region - Date". For example,</p>		<p>First Hosting Window: Wednesday 22 October 2025 – Friday 21 November 2025.</p> <p>Second Hosting Window: Saturday 22 November 2025 – Friday 23 January 2026.</p>	<p>Yes – £100 fine if not submitted prior to the relevant deadline.</p>

	<p>scoresheet by the end of the relevant hosting window as per EQU 4.8.7.</p> <p>NB: If hosting on the last day of a window there will be an additional 24-hour allowance to submit the scoresheet.</p>	<i>Oxford 1s - Region D - 22-10-2025.</i>		<p>Third Hosting Window: Saturday 24 January 2026 – Friday 20 February 2026.</p> <p>Fourth Hosting Window: Saturday 21 February 2026 – Friday 22 March 2026.</p>	
Fencing (Individual Championships)	<p>British Fencing Membership</p> <p>All competitors must be a member of British Fencing. For the Individual Championships all competitors require a 'Compete' membership.</p>	Information on British Fencing Membership can be found here and memberships can be purchased here .	A summary of the benefits of British Fencing membership can be found here .	Before entries are submitted on BUCS Play.	Yes – Individuals without a valid British Fencing 'Compete' membership will not be permitted to compete.
Fencing (Regional Series)	<p>British Fencing Membership</p> <p>All competitors must be a member of British Fencing. For the Regional Series all competitors require a minimum of 'Introductory' membership.</p> <p>Please note: 'Introductory' memberships are free and valid for 90 days.</p>	Information on British Fencing Membership can be found here and memberships can be purchased here .	A summary of the benefits of British Fencing membership can be found here .	Before entries are submitted on BUCS Play.	Yes – Individuals without a valid British Fencing membership will not be permitted to compete.
Judo	Licence	BJA website	Member benefits can be found here .	Before entries are submitted on BUCS Play.	Yes – Individuals without a valid licence will not be permitted to compete and

	<p>All competitors must hold, and present at registration and weigh-in, a valid licence issued by one of the following organisations:</p> <p>British Judo (BJA); Judo Scotland (JS); Northern Ireland Judo (NJIF); Welsh Judo (WJA); Amateur Judo Association (AJA); British Judo Council (BJC); For international competitors, their home national governing body (as sanctioned by the International Judo Federation), along with a letter of permission.</p>				will not receive a refund of their entry fee.
Jiu Jitsu	<p>The Jiu Jitsu Foundation Licence All competitors must hold a valid The Jiu Jitsu Foundation (TJFF) licence.</p>	TJFF website	<p>PUBLIC LIABILITY AND PERSONAL ACCIDENT INSURANCE Comprehensive public liability and personal accident insurance for all jiu jitsu activity.</p> <p>GRADING Internationally recognised Jiu Jitsu Grading Scheme.</p> <p>TRAINING Regional (within 14 regions), National and International training opportunities.</p>	Before entries are submitted on BUCS Play	Yes – Individuals without a valid TJFF licence will not be permitted to compete.

			<p>COMPETITION Competition opportunities within the Jiu Jitsu Foundation and the British Jiu Jitsu Association GB.</p> <p>PROGRESSION IN THE SPORT Training schemes for Club Assistants, Assistant Instructors, Instructors, Seniors Instructors and Referees including discount first aid training.</p> <p>E-NEWSLETTERS Regular e-newsletters and updates with the latest jiu jitsu news.</p>		
Karate	<p>Competitors must hold a valid, up-to-date, recognisable karate licence of a Karate Association, duly completed with full and appropriate grading history. For competitors that gained grades from another association, then that licence must also be presented for scrutiny. Licences can be digital or physical, providing that they have your full name, which matches that shown on a form of ID.</p>	<p>Individuals will acquire and update their licence through their club/association.</p>	<p>Holding the appropriate licence enables an individual to compete in the BUCS Karate Championships.</p>	<p>Before entries are submitted on BUCS Play.</p>	<p>Yes – Individuals without a valid licence will not be permitted to compete and will not receive a refund on their entry fee.</p>

	Competitors must enter the correct category for any grade they have achieved.				
Korfball	<p>British Student Korfball Association Club Affiliation (including teams)</p> <p>All institutions/Playing Entities must affiliate with the British Student Korfball Association (BSKA).</p>	Please contact the British Student Korfball Association for affiliation details.	Used to improve the standard of competition by helping established university clubs grow and to help new clubs start by increasing the funding for more teams to compete in BUCS and their local leagues, training for referees and coaches, funding for new equipment and coaches.	Before entries are submitted on BUCS Play.	Yes – Teams belonging to institutions/Playing Entities who are not affiliated to the BSKA will not be permitted to compete.
Modern Pentathlon	<p>Pentathlon GB Membership</p> <p>All competitors must have a valid Pentathlon GB membership.</p> <p>For further details please refer to the 'Entry Information' document which will be published on the relevant BUCS Pentathlon event website page when entries open on BUCS Play.</p>	https://www.pentathlongb.org/	Pentathlon GB membership enables an individual to compete in the BUCS Pentathlon Championships and other licensed Pentathlon competitions in Great Britain.	Before entries are submitted on BUCS Play.	Yes – Individuals without a valid membership will not be permitted to compete, note this does not apply to biathlon.
Powerlifting & Weightlifting (Powerlifting Championships)	<p>British Powerlifting Membership</p> <p>All participants must hold a valid British Powerlifting</p>	Memberships should be purchased here .		Before entries are submitted on BUCS Play.	Yes – Individuals without a valid British Powerlifting membership will not be permitted to compete.

	membership that is in date.				
Powerlifting & Weightlifting (Weightlifting & Para Powerlifting Championships)	British Weightlifting Membership All participants must hold a valid British Weightlifting (BWL) membership that is in date.	Memberships should be purchased here .		Before entries are submitted on BUCS Play.	Yes – Individuals without a valid BWL membership will not be permitted to compete.
Rifle (Full Bore Championships)	All competitors must have a valid NRA membership to shoot on National Shooting Centre Ranges OR pay the non-member fee.	NRA » Memberships - NRA	To use firearms and ammunition within the provisions of the Firearms Acts. To be covered under the Members' Insurance Policy including Public Liability. To shoot in NRA competitions. Subject to supervision approved by the NRA, to hire NSC targets on Bisley Ranges.	Prior to competing.	Yes – Individuals without a membership will not be permitted to compete.
Rifle (Short/Long Range Championships)	National Small-bore Rifle Association (NSRA) Club Membership	Login - JustGo	Unrivalled Insurance from our partner MarshSport. Options to purchase additional Legal cover and Building cover. Access to NSRA Bisley (Lord Roberts Centre) so you only have to pay for range hire.	Prior to competing.	Recommendation – No sanction for non-completion.

			<p>Opportunity to participate in Association forums.</p> <p>Representation by your National Governing Body on all shooting matters e.g. legislative threats to our sport.</p> <p>Entry to exclusive competitions.</p> <p>Promote your club and competitions on our website.</p> <p>Quarterly copy of On Target magazine – featuring news and features from the NSRA.</p>		
Rifle (Short/Long Range Championships)	National Small-bore Rifle Association (NSRA) Individual Membership	Login - JustGo	<p>Unrivalled Insurance from our partner MarshSport.</p> <p>Access to all NSRA competitions.</p> <p>Access to NSRA Bisley (Lord Roberts Centre) so you only have to pay for range hire.</p> <p>Expert help and advice from the NSRA (your National Governing Body).</p> <p>Representation on all shooting matters e.g.</p>	Prior to competing.	Recommendation – No sanction for non-completion.

			<p>legislative threats to our sport.</p> <p>NSRA Rewards Scheme to receive exclusive offers and discounts from high street shops and online retailers.</p> <p>Opportunity to train and obtain NSRA Coaching Qualifications (dependant on age).</p> <p>Quarterly copy of On Target magazine – featuring news and features from the NSRA.</p>		
Rowing	<p>British Rowing membership is not a requirement to compete in BUCS Rowing events. However, BUCS events are eligible for British Rowing ranking points. These will be attributed to competitors who have British Rowing membership, or a visitor number.</p>	British Rowing website	<p>A summary of the benefits of British Rowing membership can be found here.</p>	Prior to competing.	Recommendation – No sanction for non-completion.
Sailing	<p>British Universities Sailing Association Club Membership</p> <p>All institutions/Playing Entities must have a valid British Universities Sailing</p>	BUSA Membership	<p>Member benefits include affiliation to the RYA and support and development for university sailing clubs.</p>	Prior to competing.	Yes – Clubs without a valid BUSA membership will not be permitted to compete.

	Association (BUSA) membership. More information relating to this can be found on the BUSA website .				
Surfing	Recommended affiliation to their Home Nation's National Governing Body.	Surfing England Scottish Surfing Federation Welsh Surfing Federation	For a summary of the member benefits please refer to the Home Nations specific membership pages.	Prior to competing.	Recommendation – No sanction for non-completion.
Swimming	Being registered with a governing body is not a requirement to compete in the BUCS Swimming Championships. However, registered swimmers of Swim England, Scottish Swimming or Swim Wales who wish for their times to be submitted for ranking purposes must ensure that they provide their governing body number when registering on BUCS Play, as well as checking that the name and date of birth matches that on their governing body registration. For para-swimmers to be eligible for para-	Scottish Swimming membership website Swim England membership website Swim Wales membership website	A membership will allow times recorded in individual events to be submitted to rankings after the event has taken place.	Before entries are submitted on BUCS Play.	Recommendation – No sanction for non-completion.

	swimming points and awards they must be nationally/internationally classified and have a current governing body registration to validate their entry. Governing body numbers must be provided at the point of entry.				
Taekwondo	<p>British Student Taekwondo Federation Membership.</p> <p>All participants must hold a valid British Student Taekwondo Federation (BSTF) membership pass of the correct type and grade class: Student-athlete Pass, General Pass (trainee umpire/assistant coach); Head-coach Pass; Umpire Pass, etc.</p>	<p>Membership pass registration is open here.</p> <p>Institution administrators and club captains may group purchase membership passes via the institution administrator portal or club committee portal, respectively.</p> <p>Each member's BSTF ID code is required for entry on BUCS Play. This can be found on the manage my account page on registration.</p>	<p>Sport specific insurance, online member accounts and online services, staffed support services for members and their institutions, discounted products and services, free education courses, AGM eligibility. Contact BSTF for further information on membership benefits.</p>	<p>One week before entries are submitted on BUCS Play.</p>	<p>Yes – Individuals without a valid BSTF membership pass will not be permitted to participate.</p>
Touch	<p>Club Affiliation and Membership</p> <p>All institutions/Playing Entities must be a member of the England Touch Association, regardless of which country within the UK that said institution resides in.</p>	<p>Membership information can be found here.</p> <p>'University' membership can be purchased through the ETA membership portal here.</p>	<p>A summary of benefits can be found here.</p>	<p>Before entries are submitted on BUCS Play.</p>	<p>Yes - If a club is found to not have a valid ETA membership whilst competing at a BUCS Touch Championships event, they and all teams entered from said club will be disqualified from the event.</p>
Touch	<p>Player Membership</p>	<p>Membership information can be found here.</p>	<p>A summary of benefits can be found here.</p>	<p>Before entries are submitted on BUCS Play.</p>	<p>Yes - If a player is found to not have a valid ETA membership whilst</p>

	All players must be a member of the England Touch Association.	Membership can be purchased through the ETA membership portal here .			competing at a BUCS Touch Championships event, the team they have represented will be disqualified from the event.
Triathlon	<p>British Triathlon Membership</p> <p>Being registered with a governing body is not a requirement to compete in the BUCS Triathlon Championships.</p> <p>However, if you do not hold a membership, you will be required to sign up for a race pass to compete at each event.</p>	<p>Membership – British Triathlon</p>	Benefits can be found here .	<p>Before entries are submitted on BUCS Play</p> <p>Or</p> <p>Before the day of competition for race passes.</p>	No – but a £2 race pass is required per race to compete if you do not have membership.
Ultimate (Indoor)	<p>UK Ultimate (UKU) Membership</p> <p>All players competing in the Indoor Championships Regional Rounds require Basic Membership.</p> <p>All players competing at the Indoor National Finals events require Full Membership.</p>	<p>Information on UKU Membership can be found here and memberships can be purchased here.</p> <p>Please Note: UKU Club Affiliation is not mandatory to compete in the BUCS Ultimate programme. However, to facilitate the individual membership process, an institution/Playing Entity's club must be registered with the UKU.</p>	<p>Basic Membership: Access to some member events for Free, such as Coaches Forums.</p> <p>Full Membership: Eligibility to compete in any UK Ultimate event.</p> <p>Free access to rewards scheme.</p> <p>Free access to online Coach Education materials.</p> <p>Access to member events for free, such as Coaches Forums.</p>	Prior to competing.	Yes – £25 fine per player without UKU Individual Membership once the Championships have commenced.

Windsurfing	Recommended affiliation to The Student Windsurfing Association.	SWA website		Prior to competing.	Recommendation – No sanction for non-completion.
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