**BUCS nationals: karate TECHNICAL SPECIFICATION**

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| venue LiaisonYou are required to provide the name and contact details of a Venue Liaison who will be the main point of contact for BUCS. This person will be responsible for; all venue communication, sending of information and adhering to deadlines. They must be available to support with the development of event information prior to the event, be present on the event weekend to support with event queries and provide the sport specific knowledge to BUCS. |
| **Organisation making application** |  |
| **Name of Venue Liaison** |  |
| **Job title** |  |
| **Office phone number** |  |
| **Mobile phone number** |  |
| **E-mail address** |  |
| **Organisation address** |  |
| **Other contact information (if necessary)** |  |

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| 1.0 Venue: Technical Specification (karate) |
| Area | Specification required | Can provide?(yes / no) | Provision / description | Responsibility to organise | Responsibility to finance |
| **1.1: Sports Hall or Arena** | Either a large sports hall or arena space to accommodate up to a five mat configuration (at least 40m x 25m) |  |  | Host | BUCS |
| **1.2: Judging staging area** | Raised staging for judge viewing & control table (approx.. 8m x 3m) |  |  | Host | Host |
| **1.3 Karate Mats** | Five interlocking foam karate mats |  |  | Host | Host |

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| 2.0 Venue: ancillary equipment RequirementsThe following areas are essential to the competition elements of the event. |
| Area | Specification required | Can provide?(yes / no) | Provision / description | Responsibility to organise | Responsibilityto finance |
| **2.1 PA System** | Preferably a built in PA system that encompasses the whole arena |  |  | Host | Host |
| **2.2 Chairs** | Mat side chairs for judges and spectators |  |  | Host | Host |
| **2.3 Tables** | To accommodate registration, refereeing tables per mat and main control table |  |  | Host | Host |
| **2.4 Bleacher Seating** | Seating for up to 200 with a view of the competition area |  |  | Host | Host |
| **2.5 Internet & IT**  | Ideally ethernet connection for scoring system and control table |  |  | Host | Host |

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| 3.0 Venue: ancillary space RequirementsThe following areas are essential to the competition elements of the event. |
| Area | Specification required | Can provide?(yes / no) | Provision / description | Responsibility to organise | Responsibilityto finance |
| **3.1 Registration** | Registration area for athlete registration |  |  | Host | BUCS |
| **3.2 Event Office** | Tables and chairs & space for storage of event equipment |  |  | Host | BUCS |
| **3.3 Officials & Volunteer Room** | Located near playing area for up to 30 people |  |  | Host | BUCS |
| **3.4 Weigh in Room** | Room free from windows/viewing to accommodate 2 sets of scales and partitioning (might also be event office) |  |  | Host | BUCS |
| **3.5 Holding Area** | Space or area to hold athletes in before entry into field of play, as close as possible to main hall |  |  | Host | BUCS |
| **3.6 Changing Rooms** | Changing rooms for male, female and gender-neutral changingIncludes showers |  |  | Host | N/A |
| **3.7 Toilets** | For event staff, spectators and competitors (including disabled-access facilities) |  |  | Host | N/A |
| **3.8 Medical Room** | Private treatment room for athlete injury. Access to ice and/or area to store ice. |  |  | Host | BUCS |

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| **4.0 Additional information**Please provide details of any additional information to support your application.For example;* Previous experience of organising or hosting similar karate events at national or international level
* Special skills, qualities and services you can bring to the event
* Venue map detailing technical specification requirements
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