

# BRITISH UNIVERSITIES & COLLEGES SPORT

## TABLE TENNIS SPORT ADVISORY GROUP

### COMPETITIONS REPRESENTATIVE - ROLE DESCRIPTION

<b>Organisation</b>	British Universities & Colleges Sport (BUCS)
<b>Title</b>	Competitions Representative
<b>Remuneration</b>	Voluntary Role*
<b>Reports To</b>	Table Tennis SAG Chair and BUCS National Competitions Manager
<b>Commitment</b>	<a href="#">Detailed here</a>
<b>Term of Office</b>	Reviewed Annually.

\* For the 2024-25 season, it is recommended all SAG meetings remain virtual as there will be no budget available through BUCS to cover costs incurred at each meeting.

#### ROLE PURPOSE

BUCS is looking to recruit an enthusiastic and motivated individual who is a member representative from an institution competing in Tier 2 or below within BUCS Table Tennis. The Competition Representative will present the voice and opinions of Tier 2 & below based institutions / athletes, and act as an ambassador for the BUCS Table Tennis programme.

#### MAIN DUTIES AND RESPONSIBILITIES

- Act as an ambassador for BUCS and the sport programme
- Establish relationships between BUCS and Tier 2 & below member institutions
- Advise the BUCS Sport Advisory Group (SAG) on all matters relating to Tier 2 & below institutions perspective of BUCS Table Tennis.
- Help develop a strategic annual delivery plan encompassing Tier 2 & below institution feedback as one element of the plan.
- Attend all relevant SAG meetings and provide any updates on actions from previous meetings.
- Comply with the BUCS [Volunteer Code of Conduct](#)

#### KEY RELATIONSHIPS

SAG Chair, BUCS National Competitions Manager, Home Nation Governing Bodies, SAG members, BUCS member institutions, other external partners as appropriate.

#### APPLICATION

Please detail in your application any experience you have in the following areas;

University Table Tennis, BUCS, NGB space, Coaching, Umpiring, Sports Union, Volunteering, Participation, or any other Table Tennis or committee/ board experience.

This list is not exhaustive, just offered as a guide to help applications.

#### Closing date for applications:

23:59 on Sunday 20 April 2025.

## Person Specification

**Role:** Competitions Representative

Requirements	Essential/ Desirable
<b>Experience/ Knowledge</b>	
Current member at a Tier 2 or Below BUCS member institution	<b>E</b>
Good sport specific knowledge	<b>E</b>
Working within voluntary committees	<b>D</b>
Understanding of developments within the wider sporting landscape	<b>D</b>
Understanding of HE sporting landscape	<b>E</b>
<b>Skills &amp; Abilities</b>	
Proven advocacy capability	<b>D</b>
Excellent communication skills	<b>E</b>
Ability to motivate a team	<b>D</b>
Ability to think and act creatively	<b>E</b>
<b>Time Commitment</b>	
Approximately 4 SAG meetings per year	<b>1-3 hours per meeting (approx.)</b>
Attendance at key sport specific events	<b>1-3 days</b>

### HOW TO APPLY

Please send your application to [maz.veater@bucs.org.uk](mailto:maz.veater@bucs.org.uk) in the form of a word document outlining the reasons why you are suitable for the role.