**BUCS nationals: Fencing TECHNICAL SPECIFICATION**

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| venue LiaisonYou are required to provide the name and contact details of a Venue Liaison who will be the main point of contact for BUCS. This person will be responsible for; all venue communication, sending of information and adhering to deadlines. They must be available to support with the development of event information prior to the event, be present on the event weekend to support with event queries and provide the sport specific knowledge to BUCS. |
| **Organisation making application** |  |
| **Name of Venue Liaison** |  |
| **Job title** |  |
| **Office phone number** |  |
| **Mobile phone number** |  |
| **E-mail address** |  |
| **Organisation address** |  |
| **Other contact information (if necessary)** |  |

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| 1.0 Venue: Technical Specification (fencing) |
| Area | Specification required | Can provide?(yes / no) | Provision / description | Responsibility to organise | Responsibility to finance |
| **1.1 Sports Hall or Arena** | Either a large sports hall or arena space to accommodate up to 22 fencing pistes (total space of approx. 30m x 45m, or equivalent) |  |  | Host | BUCS |
| **1.2 Flooring** | Sprung wooden floor |  |  | Host | N/A |

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| 2.0 Venue: ancillary equipment RequirementsThe following areas are essential to the competition elements of the event. |
| Area | Specification required | Can provide?(yes / no) | Provision / description | Responsibility to organise | Responsibilityto finance |
| **2.1 PA System** | Preferably a built in PA system that encompasses the whole arena |  |  | Host | Host |
| **2.2 Tables** | Up to 30 small tables to accommodate scoring equipment (exam tables) |  |  | Host | Host |
| **2.3 Bleacher Seating** | Seating for up to 200 with a view of the competition area |  |  | Host | Host |
| **2.4 Internet & IT**  | Wired ethernet connection preferred. Alternatively, non-public WiFi access |  |  | Host | Hosts |

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| 3.0 Venue: ancillary space RequirementsThe following areas are essential to the competition elements of the event. |
| Area | Specification required | Can provide?(yes / no) | Provision / description | Responsibility to organise | Responsibilityto finance |
| **3.1 Registration** | Control desk and registration desk for athlete registration |  |  | Host | BUCS |
| **3.2 Event Office** | Tables and chairs for up to 10 people to accommodate scoring. Tables (x2-4) and chairs (x10) |  |  | Host | BUCS |
| **3.3 Officials & Volunteer Room** | Located in close proximity to playing area for up to 10 people (can be combined with the Event office). Must include furniture: tables (x2-4) and chairs (x10) |  |  | Host | BUCS |
| **3.4 Changing Rooms** | Changing rooms for male, female and gender neutral changingIncludes showers |  |  | Host | Host |
| **3.5 Toilets** | For event staff, spectators and competitors (including male, female, gender neutral, disabled-access facilities) |  |  | Host | Host |
| **3.6 Medical Room** | Private treatment room for athlete injury. Access to ice. |  |  | Host | BUCS |
| ***Phased set up required from 12pm on Thursday. Full access required from Friday to Sunday*** |

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| **4.0 Additional information**Please provide details of any additional information to support your application.For example;* Previous experience of organising or hosting similar fencing events at national or international level
* Special skills, qualities and services you can bring to the event
* Venue map detailing technical specification requirements
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