

ROLE DESCRIPTION

Title	BUCS Student Representative (Women's Tennis)
Remuneration	Voluntary Role
Reports To	BUCS Tennis Programme Coordinator and BUCS National Performance Manager
Commitment	Detailed here
Term of Office	Reviewed Annually

THE LMC

The LMC shall act in an advisory capacity in respect of Women's Premier (National) Tennis, ensuring the delivery is fit for purpose and providing an opportunity for the BUCS Executive to seek advice from key stakeholders, such as members and National Governing Body representatives. The Committee works dynamically with the Sport Advisory Group (SAG), to ensure that developments and changes within the league are in line with that of the wider BUCS Tennis programme and support BUCS' ambition to deliver exceptional student sporting experiences that inspire, develop and unite.

The LMC Terms of Reference can be found [here](#).

JOB DESCRIPTION

BUCS is looking to recruit an enthusiastic and motivated individual who is currently studying at a BUCS Member Institution competing in Women's Tennis Premier (National) League to act as Student Representative for the Women's Tennis programme on the Tennis League Management Committee (LMC). The Student Representative will present the voice and opinions of student-athletes within the Women's Tennis programme, and act as an ambassador for BUCS.

MAIN DUTIES AND RESPONSIBILITIES

- Act as an ambassador for BUCS and Women's Tennis programme
- Establish relationships between BUCS and student-athletes within Women's Tennis member institutions
- Build and maintain a communication network with other students playing Women's Tennis National League in institutions other than their own
- Advise the LMC on all matters relating to the student perspective of Women's Tennis
- Offer insight and feedback on the current Women's Tennis structure and provide member-led feedback for the future of Women's Tennis
- Help develop a strategic annual delivery plan encompassing student feedback as one element of the plan
- Attend all relevant LMC meetings and provide any updates on actions from previous meetings
- Comply with the BUCS [Volunteer Code of Conduct](#)

PERSON SPECIFICATION

Requirements	Essential/ Desirable
Experience/ Knowledge	
Current student at a BUCS member institution competing within the Women's Tennis National League programme.	E
Current member of a Women's Tennis National League team at a member institution.	E
Good sport specific knowledge.	E
Good knowledge and understanding of the wider Women's Tennis landscape.	E
Working in voluntary committees.	D
Skills & Abilities	
Demonstrated ability to gather insights from individuals and effectively communicate this information to larger groups.	E
Good relationship building skills.	E
Excellent communication skills	E
Ability to think and act creatively	E
Time Commitment	
Approximately 4-5 LMC meetings per year	2-3 hours per meeting (approx.)
Attendance at key sport specific events	1-3 days

KEY RELATIONSHIPS

BUCS Tennis Programme Coordinator, BUCS National Performance Manager, BUCS Head of Competitions, Staff members at institutions within Premier (National), Student-athletes from all institutions in Women's Premier (National) League

APPLICATION

Please detail in your application any experience you have in the following areas;

University Tennis, BUCS, NGB space, Coaching, Refereeing, Sports Union, Volunteering, Participation, or any other Tennis or committee/board experience.

This list is not exhaustive, just offered as a guide to help applications.

Group BUCS Tennis LMC
Title BUCS Student Representative (Women's Tennis)



HOW TO APPLY

Please send your application to sophie.kitson@bucs.org.uk in the form of a word document outlining the reasons why you are suitable for the role, along with a CV.

CLOSING

23:59 on Sunday 26 October 2025