



University  
of Exeter

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## THE POST

**Faculty/Service:** Education and Academic Services - Sport

**Post:** Assistant Rugby Coach

**Reference:** R57860

**Grade:** D

**Reporting To:** Head of Rugby

## Job Description

### Main purpose of the job:

To assist with the delivery of the rugby union coaching programme at the University of Exeter.

### Main duties and responsibilities:

- To provide a high quality coaching delivery for the University of Exeter (including sevens).
- To work with a team of support service providers including physiotherapists and strength and conditioning coaches to ensure players are prepared physically for training and competition.
- Assist with the development of a coaching structure and programme to support University of Exeter's representative squads.
- To work with colleagues to select players for fixtures.
- To work with colleagues to support the rugby club committee administrate the club in the most effective way.
- To attend home and away representative University of Exeter fixtures, as requested by the Heads of Rugby,
- To work with staff to develop pathways from development to first team to representative squads
- Maintain squad discipline on and off the field, to the highest standards and to administer the approved disciplinary procedures for the squads.
- To conduct video de-briefing sessions as requested by the Heads of Rugby.
- To deliver technical and unit specific workshops as requested by the Heads of Rugby.
- Ensure general administration duties are carried out to an excellent standard as necessary to meet the demands of the role.
- To support staff to attract and recruit talented rugby players to the University of Exeter.
- To adopt a professional attitude at all times, supporting the University vision of remaining a top 5 BUCS institution and further develop the culture of high performance within the club.
- This job description summarises the main duties of the post and is not comprehensive; the post-holder may be required to undertake other duties of similar level and responsibility.

## **Person Specification**

<b>Attributes</b>	<b>Essential Requirements</b>	<b>Desirable Requirements</b>
Attainments / Qualifications	Minimum Level 2 Rugby Coaching Qualification.	Level 3 Rugby Coaching Qualification.
Skills & Understanding	Excellent organisational skills and the ability to prioritise and schedule own workload and that of others, including planning work events several months ahead.  Excellent verbal communication skills, with a professional manner.	Excellent report writing skills.
Prior Experience	Experience of planning and delivering first class coaching sessions to a variety of age groups in addition to experience of working with players of various abilities.	Experience of coaching within an educational environment.  Experience working within the men's and women's game  Experience of supervising a staff in a rugby environment.
Behavioural Characteristics	Tactful and friendly with a helpful approach.  Ability and willingness to work as part of a team as well as working under own initiative.  Flexible approach, able and willing to adapt to changes in working practices and the implementation of new technology.	