

BRITISH UNIVERSITIES & COLLEGES SPORT

RUGBY UNION SPORT ADVISORY GROUP

WOMEN'S PERFORMANCE REPRESENTATIVE - ROLE DESCRIPTION

Organisation	British Universities & Colleges Sport (BUCS)
Title	Women's Performance Representative
Remuneration	Voluntary Role*
Reports To	Rugby Union SAG Chair and BUCS National Competitions Manager
Commitment	Detailed here
Term of Office	Reviewed Annually.

* For the 2025-26 season, it is recommended all SAG meetings remain virtual as there will be no budget available through BUCS to cover costs incurred at each meeting.

ROLE PURPOSE

BUCS is looking to recruit an enthusiastic and motivated individual who is a member representative from an institution competing in BUCS Super Rugby, Premier (North/South) or Tier 1 within BUCS Women's Rugby Union. The Performance Representative will present the voice and opinions of BUCS Super Rugby, Premier (North/South) and Tier 1 based institution/athletes, and act as an ambassador for the BUCS Women's Rugby Union programme.

MAIN DUTIES AND RESPONSIBILITIES

- Act as an ambassador for BUCS and the sport programme.
- Establish relationships between BUCS, BUCS Super Rugby, Premier (North/South) and Tier 1 member institutions.
- Advise the BUCS Sport Advisory Group (SAG) on all matters relating to BUCS Super Rugby, Premier (North/South) and Tier 1 institutions perspective of BUCS Women's Rugby Union
- Help develop a strategic annual delivery plan encompassing BUCS Super Rugby, Premier (North/South) and Tier 1 institution feedback as one element of the plan.
- Attend all relevant SAG meetings and provide any updates on actions from previous meetings.
- Comply with the BUCS [Volunteer Code of Conduct](#).

KEY RELATIONSHIPS

SAG Chair, BUCS Rugby Union Programme Coordinator, BUCS National Performance Manager, BUCS National Competitions Manager, Home Nation Governing Bodies, SAG members, BUCS member institutions, other external partners as appropriate.

APPLICATION

Please submit your CV and a cover letter.

Detail in your cover letter the relevant experience you have in the following areas and why you believe you would be suitable for this role:

University Women's, BUCS, NGB space, Coaching, Umpiring, Sports Union, Volunteering, Participation, or any other Rugby Union committee/ board experience.

This list is not exhaustive, just offered as a guide to help applications.

CLOSING DATE FOR APPLICATIONS

23:59 January 31st

HOW TO APPLY

Please send your CV and a cover letter to hannah.underhill@bucs.org.uk

PERSON SPECIFICATION

Role: Women's Performance Representative – BUCS Rugby Union Sport Advisory Group

Requirements	Essential/ Desirable
Experience/ Knowledge	
Current member at BUCS Super Rugby, Premier (North/South) or Tier 1 BUCS member institution	E
Good sport specific knowledge	E
Working within voluntary committees	D
Understanding of developments within the wider sporting landscape	D
Skills & Abilities	
Excellent communication skills	E
Ability to think and act creatively	E
Time Commitment	
Approximately 4-5 SAG meetings per year	1-3 hours per meeting (approx.)
Attendance at key sport specific events	1-3 days