

## BUCS Scottish Conference Finals 2025

Saints Sport, St Andrews,  
St Leonard's Rd, KY16 9DY

### PRE-EVENT INFORMATION

**Main Contact:** Sophie Charlton, [sophie@scottishstudentsport.com](mailto:sophie@scottishstudentsport.com)

**Registration:** All teams are required to register at the registration tent. We will be based at the side of the 3G pitch, under the SSS gazebo.

Registration will open at 0930. All teams must register at least one hour before their fixture starts.

**Team lists:** All teams are required to complete two team lists:

- One on the BUCS Play app
- One is to be typed on the Proforma attached and emailed to Sean by Monday 3<sup>rd</sup> March ([sean@scottishstudentsport.com](mailto:sean@scottishstudentsport.com))

If your team list changes after emailing, please make us aware at registration.

**Kit Colours:** All teams are required to confirm their kit colours by emailing Sean by Monday 3<sup>rd</sup> March ([sean@scottishstudentsport.com](mailto:sean@scottishstudentsport.com))  
This will allow us to avoid any colour clashes on the day.

**Fixture times:** All fixture times are now confirmed. Please find the attached document for more information on start times and locations.  
Please note start times will be updated on BUCS but can only be done so following semi-finals are concluded.

All fixtures will take place at Saints Sport, St Andrews, except for Men's Futsal, Men's Squash and Mixed Golf.

**Rules and Regulations:** Please click [here](#) for more info on the BUCS website specific to your sport.



**Facilities & Venue map:** Please find attached a venue map.

All teams should make themselves aware of their playing surface and wear the appropriate footwear.

**Changing rooms:** Please find attached a copy of the changing room allocations. With 42 teams competing across the day, we have tried our best to accommodate everyone where possible. If a small cross-over does occur, please be courteous of other teams and give priority to those preparing for a fixture.

All valuables and personal possessions are your own responsibility, as SSS and Saints Sports are not liable.

**Warm-up:** Teams will be permitted to warm up on their match at least 30mins before their fixture start time. However, please be mindful of equipment change overs that may be required to take place.

Please ensure all teams bring their own warm-up equipment.

**Officials:** All officials will be sourced and paid for by SSS.

**Refreshments:** There will be two cafés open both inside and outside the facility, serving a selection of hot/cold drinks and pastries and snacks. There are several water fountains around the venue so please bring a re-useable water bottle.

**Parking:** Please note parking is limited next to the facility, most of which will be designated to the event's workforce and officials. All cars and minibuses should therefore look to park in the Bells Braw parking area, KY16 9BY. Please see map attached for directions on how to get to Saints Sport via Bells Brae.

**Coaches Parking/Drop Off:** All vehicles larger than a minibus should not attempt to drive up towards the facility. Instead, please ensure your coach drivers drop off and pick up at David Russell Apartments (KY16 9LY) or at Bells Brae parking area.

**First Aid:** Additional first aid staff will be present on the day. They will be visible, however, please notify SSS staff for support, if required.

Please note it is the responsibility of each captain/coach to have the emergency contact details for each of their players.

**Medals and Presentations:** Medal presentations and trophy lifts will take place on the day. We ask that both teams make their way to the presentation area immediately after their match.

**MVPS** – Officials will choose their MVP, with this being announced along with medal presentation

**Please see below where each presentation area will be:**

Hockey fixtures on the hockey pitch

Sports Hall fixtures on the court where the fixture took place

Tennis fixtures on court

All other outdoor fixtures at the registration area, beside the 3G pitch

\*Where time doesn't allow, presentations will take place at the outdoor registration tent

**Trophy engraving:** SSS will arrange for all trophies to be engraved together. However, please note that this is the privilege of each winning team.

**Social Media:** We love to hear your experiences at our events, so please tag us @ScotStuSport on Facebook, Twitter and Instagram! Please also use the hashtag: #ScotStuSport and #CFinals2025

**Photography:** There will be photographers at the event and we will share the photos on our Facebook page – so make sure you like it to get the updates!

Can we please ask all teams to email Ruairidh (email below) or message our social accounts with a photo of your team?

If a player on your team does not want to be photographed, please email Ruairidh, [ruairidh@scottishstudentsport.com](mailto:ruairidh@scottishstudentsport.com) with that player's fixture details and playing shirt number.

**Mascot Race:** Arguably the most hotly contested event of the day. All sabbatical officers are invited to compete in the annual mascot race. This will take place on the 3G pitch at 1.15pm following the Men's Football Trophy Final.

**Merch:** SSS x Canterbury will be selling customised Conference Finals and SSS merch on the day. Visit our Canterbury stall inside, beside the main reception for more info and for samples!

**Spectators:** Spectators are more than welcome on the day! We please ask that Sports Union staff support SSS in managing crowd behavior of their students.  
SSS and St Andrews staff reserve the right to ask spectators to leave the premises, where safety of officials/competitors is breached or other guidance is not followed.

**Smoking:** We encourage those in attendance to choose not to smoke at the event.

**Alcohol:** There is a strict no alcohol policy on campus. Please ensure all spectators are aware of this and any alcohol will be confiscated at the event.

**Other fixtures:** St Andrews will also have other fixtures taking place on the day so please be mindful of this and feel free to support them

**A huge thank you to Saints Sport for hosting us once again!**

**Good luck to all teams!**



Scottish Student Sport are looking to reduce the environmental impact of their events.

Please bring your own reusable water bottle and recycle wherever possible