

## BUCS SPORT SPECIFIC AFFILIATIONS 2023-24

Clubs, teams and individuals participating in certain competitions need to affiliate with their National Governing Body (NGB) or meet other requirements to be eligible to take part. Each sport is different. Find out your sport's requirements below.

Please read through this document carefully and use the links associated to each sport to access any further relevant information.

There are three sections to this document:

- 1) [BUCS Team Championships \(Leagues and Knockouts\): NGB Affiliations, Memberships, Registrations etc.](#)
- 2) [BUCS Team Championships \(Leagues and Knockouts\): Other – Ranking Lists, Data Submissions etc.](#)
- 3) [BUCS Individual and Team Championships \(Events\)](#)

Most of the items in each section are compulsory requirements that **MUST** be met, and as a result, most carry sanctions if not completed by the published deadlines. However, there are also some others which are not compulsory requirements but that BUCS believes are valuable for members to undertake. Please read the details associated with each one for further information. Deadlines will **ONLY** be listed here, not on the sport specific pages or in the rules and regulations.

If there are any questions not answered by the information provided, then please feel free to contact BUCS directly via [email](#).

*Please note that the information within this document is subject to change. Should any updates be required then the document will be re-published, and Institution Administrators will be notified via e-mail.*

## 1) BUCS TEAM CHAMPIONSHIPS - LEAGUES AND KNOCKOUTS - NGB AFFILIATIONS, MEMBERSHIPS, REGISTRATIONS ETC.

Sport	Requirement(s)	How	Summary of Benefits	Deadline(s)	Sanction(s)
American Football	<p style="text-align: center;"><b>Club Affiliation (including players)</b> All institutions/Playing Entities must affiliate with the British American Football Association (BAFA) via BUCS.</p>	<p>Institutions will affiliate with BAFA via BUCS.</p> <p>Following the first two originally scheduled fixtures for each team, BUCS will use the team squad information on BUCS Play to calculate each institution/Playing Entity's annual BAFA affiliation fee.</p> <p>The affiliation fee is £22 per player.</p> <p>Institutions will be invoiced by BUCS and given a 28-day payment period.</p> <p>BUCS will repeat this process for teams that do not qualify for the knockouts once the league deadline has passed. BUCS will repeat this process for teams that qualify for the knockouts, by the end of March, after the knockout competitions. Any extra players recruited during the season will then be accounted for.</p>	<p>Dedicated BAFA funded post within BUCS – BUCS American Football Coordinator.</p> <p>Free access to Level 1 and Level 2 coaching courses.</p> <p>Free access to BAFCA self-officiating courses.</p> <p>Free access to Officiating Courses (Flag and Tackle Football).</p> <p>Access to a £20,000 club development pot.</p> <p>Access to BUCS American Football Conferences.</p> <p>Tailor-made League Schedule.</p> <p>Club coaches get access to NFL Coaching Clinics.</p> <p>Players get access to NFL organised Player Clinics.</p>	<p><b>Prior to their first BUCS fixture all players must be listed in the team squad on BUCS Play.</b></p> <p><b>New players can be added to the team squad throughout the season, but this must be done prior to their first BUCS fixture.</b></p>	<p>£250 fine if after first two originally scheduled fixtures for each team, a team does not have at least 18 players per team registered.</p> <p>After the first two originally scheduled fixtures for each team, walkovers will be applied until at least 18 players per team are registered.</p> <p>Once the league deadline has passed for teams that don't qualify for the knockouts, and after the knockouts are completed for teams that qualify for the knockouts, a fine of £50 per player will be levied if a team is found to have fielded any unregistered players after their first two originally scheduled fixtures.</p>

<p>American Football</p>	<p><b>Coaches/Sideline Personnel Membership</b> All coaches/sideline personnel must purchase membership with the British American Football Association (BAFA)</p>	<p>Coaching staff will continue to purchase membership through <a href="#">BAFA's registration system</a>.</p>	<p>Insurance provided by BAFA.</p>	<p><b>Prior to their first BUCS fixture (at least one coach should be affiliated prior to their team's first practice).</b></p>	<p>Individuals are not permitted to participate if they are not registered with BAFA.</p> <p>A fine of £50 per individual will be levied if a team is found to have used unregistered individuals.</p>
<p>Basketball</p>	<p><b>Club Affiliation</b> All institutions/Playing Entities must affiliate to their respective National Governing Body (NGB).</p>	<p><b>English Institutions/Playing Entities</b> Basketball England (BE) requires all clubs to affiliate at a cost of £77.</p> <p>If you have any queries regarding the process, please contact <a href="#">Basketball England</a>.</p> <p><b>Scottish Institutions/Playing Entities</b> Clubs are required to affiliate directly with Basketball Scotland. Information regarding how to affiliate your club can be found <a href="#">here</a>.</p> <p><b>Welsh Institutions/Playing Entities</b> Basketball Wales (BW) requires all clubs to affiliate. Once the club affiliation has been completed and the fee paid, individual players can then register.</p>	<p>A Summary of the benefits your Basketball Scotland (BS) affiliation can be found <a href="#">here</a>.</p>	<p><b>Prior to first BUCS fixture</b></p>	<p>£250 fine if not completed prior to the first fixture.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>

		<p>If you have any queries regarding the process, please contact <a href="#">Basketball Wales</a>.</p>			
Basketball	<p><b>Licensing of Players</b> All players competing in the BUCS Leagues must hold a valid licence issued via the relevant NGB. Players must be able to present their individual licence at each fixture should they be requested to do so.</p>	<p><b>English Institutions/Playing Entities</b> Once club affiliation has been completed and the fee paid, individuals can then register as a licensed member and then purchase the relevant BUCS licence:</p> <p>Player - £18 Coach - £30 Bench Personnel - £30 Referee (Regional) - £26 Table Official (Regional) - £26</p> <p>All members will register and licence themselves through the membership portal. To affiliate/register visit the <a href="#">membership portal</a>. The <a href="#">membership hub</a> will help you through the registration process.</p> <p>If you have any queries regarding the process, please contact <a href="#">Basketball England</a>.</p> <p><b>Scottish Institutions/Playing Entities</b> Once the club affiliation has been completed and the fee</p>	<p>A Summary of the benefits your Basketball England (BE) Licence gives you can be found <a href="#">here</a>.</p> <p>A Summary of the benefits your Basketball Scotland (BS) membership gives you can be found <a href="#">here</a>.</p>	<p><b>Prior to their first BUCS fixture all players playing in a BUCS fixture must comply with the requirements outlined.</b></p> <p><b>New players added or selected to play later in the season, must hold a 'full' licence before playing in a BUCS fixture.</b></p>	<p>£100 fine per player will be levied if a team is found to field players without a 'full' licence.</p>

		<p>paid, individual players can then register and licence themselves through the Basketball Scotland <a href="#">membership portal</a>.</p> <p><b>Welsh Institutions/Playing Entities</b> All coaches, officials, and bench personnel must register online via the registration portal.</p> <p>To affiliate/register visit the <a href="#">registration portal</a>.</p> <p>Once payment has been made online and received, licences will be distributed. All Basketball Wales referees are instructed to check licences prior to all matches in Wales.</p> <p>If you have any queries regarding the process, please contact <a href="#">Basketball Wales</a></p>			
Dodgeball	<p><b>Club Membership</b> All institutions/Playing Entities must be a member of British Dodgeball.</p>	<p>British Dodgeball (BD) requires all institutions to hold a University Club membership.</p> <p>The cost for University Club Membership is £100.</p> <p>Clubs should be named as per the following examples:</p>	<p>Insurance provided by British Dodgeball. To find out more visit the British Dodgeball insurance centre <a href="#">here</a>.</p> <p>Ability to compete in British Dodgeball</p>	<p><b>Monday 16 October 2023</b></p>	<p>£250 fine if not completed before the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>

		<p>- University of Bristol - Loughborough University.</p> <p>University Club membership can be purchased <a href="#">here</a>.</p>	<p>University and Community events.</p> <p>Access to the British Dodgeball Higher Education Dodgeball Activator (HEDA) scheme for 2 members of your club. Find out more about the HEDA scheme <a href="#">here</a>.</p>		
Dodgeball	<p><b>Player Registration</b> All players must be registered with British Dodgeball prior to playing in any BUCS Dodgeball fixtures.</p>	<p>British Dodgeball (BD) require all players to complete the free university registration with them prior to competition.</p> <p>The link for registering is <a href="#">here</a>.</p>	<p>Insurance provided by British Dodgeball. To find out more visit the British Dodgeball insurance centre <a href="#">here</a>.</p> <p>Eligible to compete in British Dodgeball University and Community events.</p> <p>Eligible to compete in BUCS dodgeball leagues.</p> <p>Access to the British Dodgeball Higher Education Dodgeball Activator (HEDA) scheme for 2 members of your club. Find out more about the HEDA scheme <a href="#">here</a>.</p>	<p><b>Prior to their first BUCS fixture</b></p>	<p>Teams found to have fielded individuals who are not registered will be subject to walkovers.</p>

<p>Fencing</p>	<p><b>British Fencing Membership</b> British Fencing memberships are required by all competitors; FIE Licences will not be accepted. For the Team Championships all competitors require a minimum of 'Recreational' membership.</p> <p><b>NB:</b> 'Starter' memberships are classed at the 'Recreational' level.</p> <p>More information relating to this can be found on the British Fencing website <a href="#">here</a>.</p>	<p>Memberships should be purchased <a href="#">here</a>.</p>	<p>A summary of the benefits your BF membership gives you can be found <a href="#">here</a>.</p>	<p><b>Prior to first BUCS fixture</b></p>	<p>Not eligible to compete without valid membership.</p> <p>A fine of £100 will be levied if a team is found to field competitors without a valid membership.</p>
<p>Football</p>	<p><b>Team / Club Affiliation</b> All institutions/Playing Entities must affiliate to their respective Home Nation Football Association.</p>	<p><b>English Institutions/Playing Entities</b> Clubs should affiliate their teams directly with their County FA via the FA's <a href="#">Clubs Portal</a> system. The Competition options on the platform are:</p> <ul style="list-style-type: none"> <li>- BUCS Men's Football</li> <li>- BUCS Women's Football</li> </ul> <p>Support guides on how to do this can be accessed <a href="#">here</a>.</p>		<p><b>Monday 25 September 2023</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>

		<p>Teams should be named as per the following examples:</p> <p>University of Bristol Men's 1<sup>st</sup> Team (BUCS) Loughborough University Women's 1<sup>st</sup> Team (BUCS)</p> <p>Teams should then be added to the relevant BUCS 'Division' and 'Cup' within the competition on the Clubs Portal system.</p> <p>If you are unsure about the Clubs Portal process, please contact your County FA directly.</p> <p>Following the deadline, BUCS will access Clubs Portal to confirm completed affiliations.</p> <p><b>Welsh Institutions/Playing Entities</b> Clubs should affiliate their teams directly with their Area Association and then submit the affiliation number to BUCS <a href="#">here</a>.</p> <p><b>Scottish Institutions/Playing Entities</b> Clubs should affiliate their Men's teams directly to the Scottish Amateur Football Association (SAFA) and then submit their affiliation details to</p>			
--	--	---	--	--	--



		<p><a href="mailto:info@scottishstudentsport.com">info@scottishstudentsport.com</a>.</p> <p>Clubs should affiliate their Women's teams directly to Scottish Women's Football (SWF) and then submit their affiliation details to <a href="mailto:info@scottishstudentsport.com">info@scottishstudentsport.com</a>.</p> <p>Institutions should receive affiliation information directly from the SAFA and SWF.</p> <p>If you have any queries regarding the process, please contact <a href="#">Chris Purdie</a> at Scottish Student Sport.</p>			
Futsal	<p><b>Team / Club Affiliation</b> All institutions/Playing Entities must affiliate to their respective Home Nation Football Association.</p>	<p><b>English Institutions/Playing Entities</b> Clubs should affiliate their teams directly with their County FA via the FA's <a href="#">Clubs Portal</a> system. The Competition options on the platform are:</p> <ul style="list-style-type: none"> <li>- BUCS Men's Futsal</li> <li>- BUCS Women's Futsal</li> </ul> <p>Support guides on how to do this can be accessed <a href="#">here</a>.</p> <p>Teams should be named as per the following examples:</p>		<p><b>Monday 25 September 2023</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>

		<p>University of Bristol Men's 1<sup>st</sup> Team (BUCS) Loughborough University Women's 1<sup>st</sup> Team (BUCS)</p> <p>Teams should then be added to the relevant BUCS 'Division' and 'Cup' within the competition on the Clubs Portal system.</p> <p>If you are unsure about the Clubs Portal process, please contact your County FA directly.</p> <p>Following the deadline, BUCS will access Clubs Portal to confirm completed affiliations.</p> <p><b>Welsh Institutions/Playing Entities</b> Clubs should affiliate their teams directly with their Area Association and then submit the affiliation number to BUCS <a href="#">here</a>.</p> <p><b>Scottish Institutions/Playing Entities</b> Clubs should affiliate their Men's teams directly to the Scottish Amateur Football Association (SAFA) and then submit their affiliation details to <a href="mailto:info@scottishstudentsport.com">info@scottishstudentsport.com</a>.</p>			
--	--	---	--	--	--

		<p>Clubs should affiliate their Women's teams directly to Scottish Women's Football (SWF) and then submit their affiliation details to <a href="mailto:info@scottishstudentsport.com">info@scottishstudentsport.com</a>.</p> <p>Institutions should receive affiliation information directly from the SAFA and SWF.</p> <p>If you have any queries regarding the process, please contact <a href="#">Chris Purdie</a> at Scottish Student Sport.</p>			
Lacrosse	<p><b>Club Affiliation (English and Welsh Institutions/Playing Entities)</b> All institutions/Playing Entities must affiliate with England Lacrosse (EL).</p>	<p>To affiliate visit the <a href="#">England Lacrosse website affiliation page</a>.</p> <p>For any questions regarding affiliation, please contact <a href="#">Kerrie Lawler</a> at EL.</p>	<p>A summary of the benefits your England Lacrosse affiliation gives you can be found <a href="#">here</a>.</p>	<p><b>Prior to first BUCS fixture</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>
Rugby League	<p><b>RFL Club Affiliation (including teams)</b> All institutions/Playing Entities must be an associated member of, and all teams must be affiliated with, the Rugby Football League (RFL).</p>	<p>The annual affiliation fee scheme is based on a tiered pricing system: 1 Team - £200. 2 Teams - £270 (£200+ £70 for a second team). 3 Teams - £290 (£200 + £70 for a second team + £20 for a third team).</p>	<p>Once all relevant paperwork and payment of fees is received, your club will be covered by the RFL Public Liability and Personal Accident policy for a period of 12 months.</p> <p>Further details of what the policy covers can be found online <a href="#">here</a>.</p>	<p><b>Monday 16 October 2023</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until the affiliation is complete.</p>

		<p>If it's your first year as an institution/Playing Entity in the BUCS Rugby League programme, your affiliation is free.</p> <p>To complete the affiliation process, invoices issued directly by the RFL, and sent by via email to each institution/Playing Entity, must be paid by <b>Monday 16 October 2023</b>.</p> <p>For any questions regarding affiliation, please contact <a href="#">Nathan Mayers</a> at the RFL.</p>			
Rugby League	<p><b>RFL Player Registration</b> All players must be registered with the Rugby Football League (RFL) prior to playing in any BUCS Rugby League fixture. There is no maximum number of players that can be registered, however institutions/Playing Entities must register at least 13 players per team with the RFL.</p>	<p>Player registrations can be completed <a href="#">here</a>.</p>	<p>See above benefits from Club Affiliation.</p>	<p><b>Prior to their first BUCS fixture, all players playing in the fixture must be registered and each team must have a minimum of 13 players registered.</b></p> <p><b>New players added or selected to play later in the season, must be registered before playing in a BUCS fixture.</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>For subsequent fixtures, a fine of £100 will be levied if a team is found to field new players who are not registered with the RFL.</p>
Rugby Union	<p><b>Club Affiliation (English Institutions/Playing Entities)</b></p>	<p>To affiliate, please visit the <a href="#">SRFU affiliation page</a>.</p>	<p>For a summary of the benefits of affiliation, please read the FAQs on the <a href="#">SRFU affiliation page</a>.</p>	<p><b>Friday 22 September 2023</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>

	All teams must belong to a club which holds membership of the Students' Rugby Football Union (SRFU) and Rugby Football Union (RFU).				
Rugby Union	<p><b>RFU Player Registration (English Institutions/Playing Entities)</b></p> <p>All players must have an account, have confirmed their email address, and attached this account to their university organisation, on the RFU Game Management System (GMS).</p>	To affiliate, please visit the <a href="#">GMS</a> webpage.	<p>Eligibility to access the SRFU rugby grants scheme.</p> <p>Entry to England ticket ballots (for RFU voting members).</p> <p>Invitations to member events including webinars, the RFU/BUCS/SRFU University rugby Development Forum, the University rugby Awards and SRFU AGM.</p> <p>Receive the University Rugby Update, and RFU comms throughout the season.</p> <p>Coaching and officiating course access.</p> <p>Dedicated NGB staff support.</p>	<b>Prior to first BUCS fixture</b>	No sanction in place for the 2023-24 season.
Ultimate (Outdoor)	<p><b>UK Ultimate Membership</b></p> <p>Players competing in the Outdoor Leagues</p>	Memberships should be purchased <a href="#">here</a> .	<b>Basic Memberships:</b>	<b>Prior to first BUCS fixture</b>	£25 fine per player without UKU Individual Membership once league fixtures have commenced.

	<p>and the National Shield Qualifier Competition (rounds prior to the National Finals Weekend) require Basic Membership.</p> <p>Players who qualify and compete at the Outdoor National Finals events (National Championship, National Trophy or National Shield Finals) will require Full Membership.</p> <p><b>NB:</b> Team registration to the UKU is not mandatory to compete in the BUCS Ultimate programme. However, to facilitate the individual membership process, an institution/Playing Entity's club must be registered with the UKU.</p>	<p>More information relating to this can be found on the UKU website <a href="#">here</a>.</p>	<p>Access to some member events for Free, such as Coach Forums.</p> <p><b>Full Membership:</b></p> <p>Eligibility to compete in any UK Ultimate event.</p> <p>Free access to rewards scheme.</p> <p>Free access to online Coach Education materials.</p> <p>Access to member events for free, such as Coaches Forums.</p>		
Volleyball	<p><b>Club Affiliation</b> All institutions/Playing Entities must affiliate to their respective National Governing Body (NGB).</p>	<p><b>English and Welsh Institutions/Playing Entities</b> BUCS works closely with Volleyball England to provide the best value club affiliation and scheme possible. All clubs must be affiliated through Volleyball England.</p>	<p>A summary of benefits from your affiliation to Volleyball England can be found <a href="#">here</a>.</p>	<p><b>Prior to first BUCS fixture</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>

		<p>To affiliate visit the <a href="#">Volleyball England Website</a>. To log on you will need log into the Club Admin Profile (access can be provided by the current secretary or requesting support from <a href="#">Volleyball England</a>).</p> <p>It is suggested that a generic email address (e.g. info@university.ac.uk) is used for accounts. Your online account will help you keep track of your annual affiliation and see when renewals are due.</p> <p>Clubs competing in <b>BUCS Volleyball and/or Beach Volleyball only</b> should select BUCS Club Affiliation when registering.</p> <p>Clubs playing in Volleyball England and/or additional affiliated Competitions to BUCS (e.g., National, Regional or Local leagues) should register as a 'Standard Club'.</p> <p>The Affiliation Fees for 2023-24 are:</p> <p>BUCS only club – £70.50  Standard Club (Also playing outside of BUCS) – £108.00  * Service Provider Fee:  3.2%+50p on all transactions throughout the season.</p>			
--	--	---	--	--	--

		<p>If you are experiencing trouble with registering, please <a href="#">email Volleyball England</a>, or call them on 01509 974700.</p> <p><b>Scottish Institutions/Playing Entities</b> Affiliation directly through the <a href="#">Scottish Volleyball Association</a>.</p>			
Wheelchair Basketball	<p><b>Club Affiliation</b> All institutions/Playing Entities must affiliate their club to British Wheelchair Basketball (BWB).</p>	<p>To affiliate, please visit the <a href="#">British Wheelchair Basketball website</a>.</p>	<p>A summary of benefits from your club affiliation can be found <a href="#">here</a>.</p>	<p><b>Monday 16 October 2023</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>
Wheelchair Basketball	<p><b>Individual Registration</b> All players, coaches and team officials must sign up for the appropriate membership and licence with British Wheelchair Basketball (BWB) prior to participating in any BUCS Wheelchair Basketball fixtures.</p>	<p>To register, please visit the <a href="#">British Wheelchair Basketball website</a>.</p> <p>A user guide on how to purchase memberships and request a licence can be <a href="#">found here</a>.</p>	<p>A summary of benefits from your individual registration can be found <a href="#">here</a>.</p>	<p><b>Prior to first BUCS fixture</b></p>	<p>A fine of £100 will be levied if a team is found to have used unlicensed individuals.</p>



## 2) BUCS TEAM CHAMPIONSHIPS - LEAGUES AND KNOCKOUTS - RANKING LISTS, DATA SUBMISSIONS ETC.

Sport	Requirement(s)	How	Summary of Benefits	Deadline(s)	Sanction(s)
Badminton	<p><b>Premier Tier Player Ranking List</b> All institutions/Playing Entities with teams in Premier Tier leagues must submit the names of four players who are unable to play below the first team at any stage of the season as per <a href="#">BAD 7</a>.</p>	<p>The Excel template can be downloaded <a href="#">here</a> and should be e-mailed to <a href="mailto:discipline@bucs.org.uk">discipline@bucs.org.uk</a>.</p>		<p><b>Monday 02 October 2023</b></p>	<p>£250 fine if not completed prior to the deadline.  After the deadline, walkovers will be applied until completed.</p>
Cricket	<p><b>UCCE Player Registration</b> Each of the UCCE teams must supply BUCS with the names of three players, who, as their better players, will not be permitted to play at a level below that of the UCCE team regardless of circumstance.</p>	<p>TBC</p>		<p>TBC</p>	<p>TBC</p>
Football	<p><b>BUCS Football Accreditation</b> Accreditation is not a requirement to compete in BUCS Football competitions. However, BUCS recommends that each institution is accredited as the model is designed to support the growth of football</p>	<p>Accreditation sign up form is <a href="#">here</a>. More information can also be found on this link including an accreditation guidance document.</p>	<p>Member Services are run throughout the academic year which institutions have access too once accredited, these include:  FA Women's Leadership Programme</p>	<p><b>Institutions should accredit by Monday 09 October 2023.</b></p>	<p>Recommendation – No sanction for non-completion.</p>

	and futsal across Higher Education.		<p>Club Committee Leader Training Events</p> <p>Football Activator Training Events</p> <p>Student Coach Development CPD Events</p> <p>Student Referee Development CPD Events</p>		
Futsal	<p><b>BUCS Football Accreditation</b></p> <p>Accreditation is not a requirement to compete in BUCS Futsal competitions. However, BUCS recommends that each institution is accredited as the model is designed to support the growth of football and futsal across Higher Education.</p>	<p>Accreditation sign up form is <a href="#">here</a>. More information can also be found on this link including an accreditation guidance document.</p>	<p>Member Services are run throughout the academic year which institutions have access too once accredited, these include:</p> <p>FA Women's Leadership Programme</p> <p>Club Committee Leader Training Events</p> <p>Football Activator Training Events</p> <p>Student Coach Development CPD Events</p> <p>Student Referee Development CPD Events</p>	<p><b>Institutions should accredit by Monday 09 October 2023.</b></p>	<p>Recommendation – No sanction for non-completion.</p>

<p>Golf</p>	<p><b>Submission of Home Course Scorecard, Local Rules and Winter Rules</b>          Institutions/Playing Entities with teams in Premier (North/South) leagues must submit to BUCS for approval, the scorecard (or appropriate document) for their home course(s) showing the Men's and Women's medal course lengths along with Course Rating and Slope for both the full length course and the winter course, as well as a copy of the local rules and winter rules as per <a href="#">GOL 4.3.4</a>.</p>	<p>To be submitted online <a href="#">here</a>.</p>		<p><b>Friday 22 September 2023</b></p> <p>(This is to enable BUCS and the Golf SAG enough time to review these ahead of the first matches taking place)</p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>
<p>Lacrosse</p>	<p><b>Submission of Qualified Officials</b>          All institutions/Playing Entities are required to submit the names of at least two qualified officials within their Men's/Women's club(s) who can officiate the respective format in the absence of neutral officials.</p> <p><b>NB:</b> For English and Welsh institutions/Playing Entities, these officials</p>	<p>To be submitted online <a href="#">here</a>.</p> <p>England Lacrosse uses an online course to ensure all universities/colleges can take full advantage of qualifying student officials for the upcoming season to meet this requirement. Find out more <a href="#">here</a>.</p> <p>If you have any questions regarding the submission of qualified officials please contact <a href="#">Ryan Griffiths</a> at the England Lacrosse.</p>		<p><b>Monday 27 November 2023</b></p>	<p>£100 fine if not completed prior to the deadline.</p>

	must be registered with England Lacrosse via Individual Membership and complete the annual rules test.				
Squash	<p><b>Player Ranking List</b> Prior to the start of the season, each institution/Playing Entity must submit a ranked list of all the players they expect to use across their teams as per <a href="#">SQU7</a>. There shall be separate ranking lists for the Men's and Women's Championships.</p>	<p>The Excel template can be downloaded <a href="#">here</a> and should be e-mailed to <a href="mailto:discipline@bucs.org.uk">discipline@bucs.org.uk</a>.</p> <p>Following the initial ranking deadline passing, ranking lists will be locked and cannot be changed except in the following circumstances:</p> <ol style="list-style-type: none"> <li>1. There shall be two re-ranking windows, during which institutions/Playing Entities can change the ranked order of existing players on their ranking list. Changes to ranking lists made during a re-ranking window will only come into effect at the end of the window.</li> <li>2. Institutions/Playing Entities may request to add players in at any positions on their ranking list at any time during the season by emailing <a href="mailto:discipline@bucs.org.uk">discipline@bucs.org.uk</a>. Requests must be submitted to, and approved by, the BUCS Executive in advance of the players competing in any fixtures so they should be made as far in advance of affected fixtures as possible.</li> </ol>		<p>Initial Deadline: <b>Monday 09 October 2023</b></p> <p>First Re-ranking Window: <b>Thursday 26 – Monday 30 October 2023</b></p> <p>Second Re-ranking Window: <b>Monday 01 – Monday 15 January 2024</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>

		3. If a player is listed in the top five rankings and has not played any matches prior to the January re-ranking window, then that institution/Playing Entity is required to resubmit their rankings during this window, removing any such 'top five' players from the ranking list. An exception will be made at the discretion of the BUCS Executive on a case-by-case basis if sufficient proof can be provided to explain the above scenario (e.g. medical note).			
Squash	<p><b>SquashLevels</b> For the 2023-24 season, fully completed BUCS results will automatically pull through to the SquashLevels system to calculate your Squash Level. Register an account of the site to take ownership of your rating.</p>	<p><a href="#">SquashLevels</a></p>	<p>Feeds into rankings for individual championships.</p> <p>Generates Squash Level for all participants, placing them on a world ranking scale.</p>	<p><b>Prior to first BUCS fixture</b></p>	<p>Recommendation – No sanction for non-completion.</p>
Table Tennis	<p><b>Player Ranking List</b> Prior to the start of the season, each institution/Playing Entity must submit a ranked list of all the players they expect to use across their teams as per <a href="#">TAB 7</a>. There shall</p>	<p>The Excel template can be downloaded <a href="#">here</a> and should be e-mailed to <a href="mailto:discipline@bucs.org.uk">discipline@bucs.org.uk</a>.</p> <p>Following the initial ranking deadline passing, ranking lists will be locked and cannot be changed except in the following circumstances:</p>		<p>Initial Deadline: <b>Monday 09 October 2023</b></p> <p>First Re-ranking Window: <b>Thursday 02 – Monday 06 November 2023</b></p> <p>Second Re-ranking Window:</p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>

	<p>be separate ranking lists for the Men's and Women's Championships.</p>	<p>1. There shall be two re-ranking windows, during which institutions/Playing Entities can change the ranked order of existing players on their ranking list. Changes to ranking lists made during a re-ranking window will only come into effect at the end of the window.</p> <p>2. Institutions/Playing Entities may request to add players in at any positions on their ranking list at any time during the season by emailing <a href="mailto:discipline@bucs.org.uk">discipline@bucs.org.uk</a>. Requests must be submitted to, and approved by, the BUCS Executive in advance of the players competing in any fixtures so they should be made as far in advance of affected fixtures as possible.</p> <p>3. If a player is listed in the top four rankings and has not played any matches prior to the January re-ranking window, then that institution/Playing Entity is required to resubmit their rankings during this window, removing any such 'top four' players from the ranking list. An exception will be made at the discretion of the BUCS Executive on a case-by-case basis if sufficient proof can be provided to explain the above scenario (e.g. medical note).</p>		<p>Monday 01 – Monday 15 January 2024</p>	
--	---	--	--	---	--

Tennis	<p><b>Player Ranking List</b> Prior to the start of the season, each institution/Playing Entity must submit a ranked list of all the players they expect to use across their teams as per <a href="#">TEN 9</a>. There shall be separate ranking lists for the Men's and Women's Championships.</p>	<p>The Excel template can be downloaded <a href="#">here</a> and should be e-mailed to <a href="mailto:discipline@bucs.org.uk">discipline@bucs.org.uk</a>.</p> <p>Following the initial ranking deadline passing, ranking lists will be locked and cannot be changed except in the following circumstances:</p> <ol style="list-style-type: none"> <li>1. There shall be two re-ranking windows, during which institutions/Playing Entities can change the ranked order of existing players on their ranking list. Changes to ranking lists made during a re-ranking window will only come into effect at the end of the window.</li> <li>2. Institutions/Playing Entities may request to add players in at any positions on their ranking list at any time during the season by emailing <a href="mailto:discipline@bucs.org.uk">discipline@bucs.org.uk</a>. Requests must be submitted to, and approved by, the BUCS Executive in advance of the players competing in any fixtures so they should be made as far in advance of affected fixtures as possible.</li> <li>3. If a player is listed in the top four rankings and has not played any matches prior to the January re-ranking window, then that institution/Playing Entity is required to resubmit their rankings during this window, removing any such</li> </ol>		<p>Initial Deadlines:</p> <p>(All Scottish institutions) <b>Monday 25 September 2023</b></p> <p>(All English &amp; Welsh institutions) <b>Monday 09 October 2023</b></p> <p>First Re-ranking Window: <b>Thursday 26 – Monday 30 October 2024</b></p> <p>Second Re-ranking Window: <b>Monday 01 – Monday 15 January 2024</b></p>	<p>£250 fine if not completed prior to the deadline.</p> <p>After the deadline, walkovers will be applied until completed.</p>
--------	---	--	--	---	--

		<p>'top four' players from the ranking list. An exception will be made at the discretion of the BUCS Executive on a case-by-case basis if sufficient proof can be provided to explain the above scenario (e.g. medical note).</p>			
Tennis	<p><b>LTA Advantage Membership (BTM) and World Tennis Number (WTN)</b>  LTA Advantage Membership (BTM) and a World Tennis Number (WTN) are not a requirement to compete in BUCS Tennis Leagues and Knockout Competitions.</p> <p>However, BUCS recommends that players hold both so that their individual match results can be added to the LTA Tournament Software and contribute to their WTN (World Tennis Number) which has now replaced a player's LTA rating.</p>	<p>More information and a link to take out membership (either 'Advantage Play', 'Advantage Play+' or 'Advantage Compete') can be found <a href="#">here</a>.</p>	<p>Enables a player's individual match results to be added to the LTA Tournament Software and contribute to their WTN (World Tennis Number) which has now replaced a player's LTA rating.</p> <p>Other benefits of LTA Advantage membership can be found <a href="#">here</a>.</p>	<p><b>Prior to first BUCS fixture</b></p>	<p>Recommendation – No sanction for non-completion.</p>



### 3) BUCS INDIVIDUAL AND TEAM CHAMPIONSHIPS - EVENTS - NGB AFFILIATIONS, MEMBERSHIPS, LICENCES ETC.

Sport	Requirement(s)	How/Useful Links	Summary of Benefits	Deadline(s)	Compulsory? /Sanction(s)
Archery	<p><b>Archery GB Membership</b> All competitors must have a valid Archery GB membership.</p> <p>For further details please refer to the 'Entry Information' document which will be published on the relevant BUCS Archery event website page when entries open on BUCS Play.</p>	<p><a href="#">Archery GB website</a></p> <p><a href="#">Archery GB University Club Handy Guide</a></p>	<p>Archery GB membership enables an individual to compete in the BUCS Archery Championships and other licensed archery competitions in Great Britain.</p>	<p><b>Before entries are submitted on BUCS Play</b></p>	<p>Yes – Individuals without a valid Archery GB membership will not be permitted to compete.</p>
Athletics	<p>To compete in any BUCS/UKA competition, all Institutions should have a Club Affiliation with their Home Nation's National Governing Body.</p> <p>If students are representing their Institution/any other club at any other UKA athletics events, they will need to have completed the Athlete Registration process and have a valid URN to compete.</p>	<p><a href="#">England Athletics</a></p> <p><a href="#">Scottish Athletics</a></p> <p><a href="#">Welsh Athletics</a></p>	<p>A summary of the benefits offered by each home nation can be found here:  <a href="#">England Athletics</a>  <a href="#">Scottish Athletics</a>  <a href="#">Welsh Athletics</a></p>	<p><b>Before entries are submitted on BUCS Play</b></p>	<p>No</p>
Badminton	<p>Badminton England Membership Number,</p>	<p><a href="#">Badminton England</a></p>	<p>A summary of the benefits offered by</p>	<p><b>Before entries are submitted on BUCS Play</b></p>	<p>No</p>

	Badminton Scotland Membership ID, Badminton Wales Membership ID, to support seeding and selection process of BUCS Badminton Individual Championships.	<a href="#">Badminton Scotland</a> <a href="#">Badminton Wales</a>	Badminton England can be found <a href="#">here</a> .		
Boxing	<p>All competitors must be registered with and have a valid licence with the International or National Governing Body of their home nation, as well as a Boxer Competition Record book which details their competitive experience, to include any previous competitive experience from other combat sports.</p> <p>A valid NGB Boxer Competition Record book and medical card must be produced by all competitors at weigh-in - failure to produce these will result in disqualification from the competition.</p>	<a href="#">England Boxing</a> <a href="#">Boxing Scotland</a> <a href="#">Welsh Boxing</a>	A valid licence, Boxer Competition Record book and medical card enables an individual to compete in the BUCS Boxing Championships and other competitions.	<b>Before entries are submitted on BUCS Play</b>	Yes - Individuals without a valid licence, record book and medical card will not be permitted to compete.
Cycling (Down Hill Mountain Biking Championships)	Competitors do not need to be a member of British Cycling, however those who hold a Full Racing Licence must supply these details as part of the BUCS	<a href="#">British Cycling Race Licences</a>	Member benefits can be found <a href="#">here</a> .	<b>Before entries are submitted on BUCS Play</b>	No

	Play entry form to be eligible for earning licence ranking points. These licences must also be presented when registering at the event.				
Cycling (Track Cycling Championships)	<b>British Cycling Race Licence</b> All competitors must hold a valid British Cycling Race Licence.	<a href="#">British Cycling Race Licences</a>	Member benefits can be found <a href="#">here</a> .	<b>Before entries are submitted on BUCS Play <u>OR</u> purchased on the day at the event</b>	Yes – Individuals without a valid British Cycling Race Licence will not be permitted to compete.
Equestrian	<b>Rider Ranking List</b> Prior to the start of the season, each institution/Playing Entity must submit a ranked list of all the riders they expect to use across their teams as per EQU 3.5 (awaiting update for 2023-24).	The Excel template can be downloaded <a href="#">here</a> and should be e-mailed to <a href="mailto:events@bucs.org.uk">events@bucs.org.uk</a> .  Following the initial ranking deadline passing, ranking lists will be locked and cannot be changed except in the following circumstances: 1. There shall be one re-ranking window, during which Playing Entities can change the ranked order of existing riders on their ranking list and/or remove riders from their ranking list. Changes to ranking lists made during a re-ranking window will only come into effect at the end of the window. 2. Institutions/Playing Entities may request to		Initial Deadline: <b>Friday 13 October 2023</b>  Re-ranking Window: <b>Monday 13 November – Thursday 23 November 2023</b>	Yes – £100 fine if not submitted prior to the deadline.

		<p>add riders in at any position on their ranking list at any time during the season by emailing <a href="mailto:events@bucs.org.uk">events@bucs.org.uk</a>. Requests must be submitted to, and approved by, the BUCS Executive in advance of the riders competing in any competitions so they should be made as far in advance of affected competitions as possible.</p>			
Equestrian	<p><b>Submission of Pool Match Dates and Venues</b> All institutions/Playing Entities must confirm all home match dates and venues to BUCS as per <a href="#">EQU 4.2.3</a>.</p>	<p>To be submitted online <a href="#">here</a>.</p>		<b>Monday 9 October 2023</b>	<p>Yes – £100 fine if not submitted prior to the deadline.</p>
Equestrian	<p><b>Submission of Pool Match Scoresheet</b> After each match the home team's Athletic Union is responsible for completing and submitting via e-mail to <a href="mailto:events@bucs.org.uk">events@bucs.org.uk</a> and the Athletic Unions of the other teams who took part in the match the full Excel scoresheet by the end of the relevant hosting window as per <a href="#">EQU 4.8.7</a>.</p> <p>NB: If hosting on the last day of a window there will be an additional 24-hour</p>	<p>The Excel scoresheet template can be downloaded <a href="#">here</a> and should be e-mailed to <a href="mailto:events@bucs.org.uk">events@bucs.org.uk</a> and all opposition Athletic Unions.</p> <p>Please save all Excel scoresheets in the following format prior to sending: "Team - Level - Region - Date". For example, Oxford 1s - Region D - 16-10-2023.</p>		<p>First Hosting Window: <b>Friday 24 November 2023</b></p> <p>Second Hosting Window: <b>Friday 26 January 2024</b></p> <p>Third Hosting Window: <b>Friday 23 February 2024</b></p> <p>Fourth Hosting Window: <b>Friday 22 March 2024</b></p>	<p>Yes – £100 fine if not submitted prior the deadline.</p>

	allowance to submit the scoresheet.				
Fencing (Individual Championships)	<p><b>British Fencing Membership</b> British Fencing memberships are required by all competitors; FIE Licences will not be accepted. For the Individual Championships all competitors require a 'Compete' membership.</p> <p>More information relating to this can be found on the British Fencing website <a href="#">here</a>.</p>	Memberships should be purchased <a href="#">here</a> .	Member benefits can be found <a href="#">here</a> .	<b>Before entries are submitted on BUCS Play</b>	Yes – Individuals without a valid British Fencing 'Compete' membership will not be permitted to compete.
Fencing (Regional Series)	<p><b>British Fencing Membership</b> British Fencing memberships are required by all competitors; FIE Licences will not be accepted. For the Regional Series all competitors require a minimum of 'Introductory' membership.</p> <p><b>NB:</b> 'Introductory' memberships are free and valid for 90 days.</p> <p>More information relating to this can be found on the British Fencing website <a href="#">here</a>.</p>	Memberships should be acquired <a href="#">here</a> .	Member benefits can be found <a href="#">here</a> .	<b>Before entries are submitted on BUCS Play</b>	Yes – Individuals without a valid British Fencing membership will not be permitted to compete.

<p>Judo</p>	<p><b>Licence</b> All competitors must hold, and present at registration and weigh-in, a valid licence issued by one of the following organisations:</p> <p>British Judo (BJA); Judo Scotland (JS); Northern Ireland Judo (NJIF); Welsh Judo (WJA); Amateur Judo Association (AJA); British Judo Council (BJC); For international competitors, their home country's national governing body (as sanctioned by the International Judo Federation)</p>	<p><a href="#">BJA website</a></p>	<p>Member benefits can be found <a href="#">here</a>.</p>	<p><b>Before entries are submitted on BUCS Play</b></p>	<p>Yes – Individuals without a valid licence will not be permitted to compete.</p>
<p>Jiu Jitsu</p>	<p><b>The Jiu Jitsu Foundation Licence</b> All competitors must hold a valid The Jiu Jitsu Foundation (TJJF) licence.</p>	<p><a href="#">TJJF website</a></p>		<p><b>Before entries are submitted on BUCS Play</b></p>	<p>Yes – Individuals without a valid TJJF licence will not be permitted to compete.</p>
<p>Karate</p>	<p>Competitors must hold a valid, up-to-date, recognisable karate licence of a <b>UK Karate Association, duly completed with full and appropriate grading history. For competitors that gained grades from another association, then</b></p>	<p>Individuals will acquire and update their licence through their club/association.</p>	<p>Holding the appropriate licence enables an individual to compete in the BUCS Karate Championships.</p>	<p><b>Before Entries are submitted on BUCS Play</b></p>	<p>Yes – Individuals without a valid licence will not be permitted to compete.</p>

	<p>that licence must also be presented for scrutiny. Competitors must enter the correct category for any grade they have achieved.</p>				
Korfball	<p><b>British Student Korfball Association Club Affiliation (including teams)</b> All institutions/Playing Entities must affiliate with the British Student Korfball Association (BSKA).</p>	<p>Please contact the <a href="#">British Student Korfball Association</a> for affiliation details.</p>		<p><b>Before entries are submitted on BUCS Play</b></p>	<p>Yes – Teams belonging to institutions/Playing Entities who are not affiliated to the BSKA will not be permitted to compete.</p>
Powerlifting & Weightlifting (Powerlifting Championships)	<p><b>British Powerlifting Membership</b> All participants must hold a valid British Powerlifting membership that is in date.</p>	<p>Memberships should be purchased <a href="#">here</a>.</p>		<p><b>Before entries are submitted on BUCS Play</b></p>	<p>Yes – Individuals without a valid British Powerlifting membership will not be permitted to compete.</p>
Powerlifting & Weightlifting (Weightlifting & Para Powerlifting Championships)	<p><b>British Weightlifting Membership</b> All participants must hold a valid British Weightlifting (BWL) membership that is in date.</p>	<p>Memberships should be purchased <a href="#">here</a>.</p>		<p><b>Before entries are submitted on BUCS Play</b></p>	<p>Yes – Individuals without a valid BWL membership will not be permitted to compete.</p>
Rowing	<p>British Rowing membership is not a requirement to compete in</p>	<p><a href="#">British Rowing website</a></p>	<p>A summary of the benefits of British</p>	<p><b>Prior to competing</b></p>	<p>No</p>

	<p>BUCS Rowing events. However, BUCS events are eligible for British Rowing ranking points. These will be attributed to competitors who have British Rowing membership, or a visitor number.</p>		<p>Rowing membership can be found <a href="#">here</a>.</p>		
Sailing	<p><b>British Universities Sailing Association Club Membership</b> All institutions/Playing Entities must have a valid British Universities Sailing Association (BUSA) membership.</p> <p>More information relating to this can be found on the BUSA website <a href="#">here</a>.</p>	TBC	<p>Member benefits include affiliation to the RYA and support and development for university sailing clubs.</p>	<b>TBC - Prior to competing</b>	<p>Yes – Clubs without a valid BUSA membership will not be permitted to compete.</p>
Surfing	<p>Recommended affiliation to their Home Nation's National Governing Body.</p>	<p><a href="#">Surfing England</a></p> <p><a href="#">Scottish Surfing Federation</a></p> <p><a href="#">Welsh Surfing Federation</a></p>	<p>For a summary of the member benefits please refer to the Home Nations specific membership pages.</p>	<b>Prior to competing</b>	No
Swimming	<p>Being registered with a governing body is not a requirement to compete in the BUCS Swimming Championships. However, registered swimmers of Swim England, Scottish</p>	<p><a href="#">Scottish Swimming membership website</a></p> <p><a href="#">Swim England membership website</a></p>	<p>A membership will allow times recorded in individual events to be submitted to rankings after the event has taken place.</p>	<b>Before entries are submitted on BUCS Play</b>	No



	<p>Swimming or Swim Wales who wish for their times to be submitted for ranking purposes must ensure that they provide their governing body number when registering on BUCS Play, as well as checking that the name and date of birth matches that on their governing body registration.</p> <p>For para-swimmers to be eligible for para-swimming points and awards they must be nationally/internationally classified and have a current governing body registration to validate their entry. Governing body numbers must be provided at the point of entry.</p>	<p><a href="#">Swim Wales membership website</a></p>			
<p>Taekwondo</p>	<p><b>British Student Taekwondo Federation Membership</b></p> <p>All participants must hold a valid British Student Taekwondo Federation (BSTF) membership pass of the correct type and grade class: Student-athlete Pass, Basic Pass</p>	<p>Membership pass registration is open <a href="#">here</a>.</p> <p>Institution Administrators/Captains may group purchase student-athlete passes via the <a href="#">Institution Administrator portal</a>.</p> <p>An individual's BSTF ID code is required for entry on BUCS Play. This can be found on the <a href="#">Manage My</a></p>		<p><b>One week before entries are submitted on BUCS Play</b></p>	<p>Yes – Individuals without a valid BSTF membership pass will not be permitted to compete.</p>

	(volunteers, assistants); Head-coach Pass; Umpire Pass, etc.	<a href="#">Account</a> page after registration.			
Touch	<b>Club Affiliation &amp; Membership</b> All institutions/Playing Entities must be a member of the England Touch Association, regardless of which country within the UK that said institution resides in.	Membership information can be found <a href="#">here</a> .  'University' membership can be purchased through the ETA membership portal <a href="#">here</a> .	A summary of benefits can be found <a href="#">here</a> .	Club membership must be valid at the time of entering and attending a BUCS Touch Championships event.	Yes - If a club is found to not have a valid ETA membership whilst competing at a BUCS Touch Championships event, they and all teams entered from said club will be disqualified from the event.
Touch	<b>Player Membership</b> All players must be a member of the England Touch Association.	Membership information can be found <a href="#">here</a> .  Membership can be purchased through the ETA membership portal <a href="#">here</a> .	A summary of benefits can be found <a href="#">here</a> .	Player membership must be valid at the time of entering and attending a BUCS Touch Championships event.	Yes - If a player is found to not have a valid ETA membership whilst competing at a BUCS Touch Championships event, the team they have represented will be disqualified from the event.
Ultimate (Indoor)	<b>UK Ultimate Membership</b> UK Ultimate (UKU) memberships are required by all competitors. Players competing in the Indoor Championships Regional Rounds require "Basic" membership. Players competing at the Indoor National Finals events will require "Full" membership.	Memberships should be purchased <a href="#">here</a> .		<b>Prior to competing</b>	Yes - £25 fine per player without UKU Individual Membership once the Championships have commenced.

	<p><b>NB:</b> Team registration to the UKU is not mandatory to compete in the BUCS Ultimate programme. However, to facilitate the individual membership process, an institution/Playing Entity's club must be registered with the UKU.</p> <p>More information relating to this can be found on the UKU website <a href="#">here</a>.</p>				
Windsurfing	Recommended affiliation to The Student Windsurfing Association.	<a href="#">SWA website</a>		<b>Prior to competing</b>	No