**British Universities & Colleges Sport**

Triathlon Event Management Group

**Student Representative – ROLE DESCRIPTION**

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| **Organisation** | British Universities & Colleges Sport (BUCS) |
| **Title** | Student Representative – Triathlon EMG |
| **Remuneration** | Voluntary Role |
| **Reports To** | Triathlon EMG Chair and BUCS Triathlon Event Lead |
| **Commitment** | Approximately 2 days per year |
| **Term of Office** | Reviewed annually until July 2024 |

# ROLE PURPOSE

BUCS is looking to recruit an enthusiastic and motivated individual who is currently studying at a BUCS Member Institution to act as Student Representative for the Triathlon Event Management Group. The Student Representative will present the voice and opinions of student-athletes, and act as an ambassador for the BUCS Triathlon programme.

# MAIN DUTIES AND RESPONSIBILITIES

* Act as an ambassador for BUCS and the sport programme
* Establish relationships between BUCS and student-athletes within member institutions
* Advise the BUCS Event Management Group (EMG) on all matters relating to the student perspective of BUCS Triathlon
* Attend all relevant EMG meetings and provide any updates on actions from previous meetings
* Help review and give feedback on third party host applications
* Encourage students to complete event feedback forms after each BUCS Triathlon event

**KEY RELATIONSHIPS**

BUCS Triathlon Event Lead, Home Nation Governing Bodies, EMG members, BUCS member institutions, other external partners as appropriate.

**APPLICATION**

To apply, please submit a cover letter (no more than one side of A4) detailing:

* Why you want to be part of the BUCS Triathlon EMG
* The experience you have in the following areas (This list is not exhaustive, just offered as a guide to help applications)
* University Triathlon, BUCS, NGBs, coaching, officiating, sports unions, volunteering, participation, or any other triathlon or committee/board experience.

**Closing date for applications:** Friday 20th October 2023 at 23:59

**QUERIES**

If you would like to find out more about the role, please contact Erin Simmonds – [erin.simmonds@bucs.org.uk](mailto:erin.simmonds@bucs.org.uk)

**PERSON SPECIFICATION**

**Role**: Student Representative Triathlon Event Management Group

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| **Requirements** | **Essential/ Desirable** |
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| **Experience/ Knowledge** |  |
| Current student at a BUCS member institution | **E** |
| Good sport specific knowledge | **E** |
| Working within voluntary committees | **D** |
| Understanding of developments within the wider sporting landscape | **D** |
| Understanding of HE sporting landscape | **D** |
|  |  |
| **Skills & Abilities** |  |
| Excellent communication skills | **E** |
| Ability to motivate a team | **D** |
| Ability to think and act creatively | **E** |
| Ability to think analytically | **E** |

|  |  |
| --- | --- |
| **Time Commitment** |  |
| Approximately 2 EMG meetings per year | 2 days |

**To apply, please email your cover letter to Erin Simmonds – erin.simmonds@bucs.org.uk**

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