

BRITISH UNIVERSITIES & COLLEGES SPORT

FOOTBALL & FUTSAL SPORT ADVISORY GROUP

FUTSAL WORKFORCE REPRESENTATIVE - ROLE DESCRIPTION

Organisation	British Universities & Colleges Sport (BUCS)
Title	Futsal Workforce Representative
Remuneration	Voluntary Role*
Reports To	Football & Futsal SAG Chair, BUCS Football Development Manager and BUCS National Competitions Manager
Commitment	Approximately 6 - 8 days per year
Term of Office	Reviewed Annually.

* For the 2023-24 season, it is recommended all SAG meetings remain virtual as there will be no budget available through BUCS to cover costs incurred at each meeting.

ROLE PURPOSE

BUCS is looking to recruit an enthusiastic and motivated individual who holds a coaching/officiating qualification and understand different coaching/officiating levels, recruitment and deployment of coaches and officials within university and the community, to act as Futsal Workforce Representative for the Football & Futsal Sport Advisory Group (SAG). The Futsal Workforce Development Representative will present the voice and opinions of the sport workforce, and act as an ambassador for the BUCS Futsal programme.

MAIN DUTIES AND RESPONSIBILITIES

- Act as an ambassador for BUCS and the sport programme
- Establish relationships between BUCS and the Futsal workforce within member institutions.
- Advise the BUCS Sport Advisory Group (SAG) on all matters relating to the workforce behind BUCS Futsal.
- Help develop a strategic annual delivery plan, in close liaison with the relevant NGB Workforce leads, encompassing workforce feedback as one element of the plan.
- Support the delivery of BUCS Futsal events e.g. National Championship Finals
- Attend all relevant SAG meetings and provide any updates on actions from previous meetings.
- Comply with the BUCS [Volunteer Code of Conduct](#)

KEY RELATIONSHIPS

SAG Chair, BUCS Football Development Manager, BUCS National Competitions Manager, Home Nation Governing Bodies, SAG members, BUCS member institutions, other external partners as appropriate.

APPLICATION

Please detail in your application any experience you have in the following area's;

University Futsal, BUCS, NGB space, Coaching, Umpiring, Sports Union, Volunteering, Participation, or any other Futsal or committee/ board experience.

This list is not exhaustive, just offered as a guide to help applications.

Please email your application to Dan Matthews (National Football Development Manager)
dan.matthews@bucs.org.uk

Closing date for applications:

 Friday 13th October

Person Specification
Role: Futsal Workforce Development Representative

Requirements	Essential/ Desirable
Experience/ Knowledge	
Experience of a coach/workforce development role within an institution.	E
Good sport specific knowledge	E
Working within voluntary committees	D
Understanding of developments within the wider sporting landscape	D
Understanding of HE sporting landscape	D
Skills & Abilities	
Proven advocacy capability	D
Excellent communication skills	E
Ability to motivate a team	D
Ability to think and act creatively	E
Time Commitment	
Approximately 4-5 SAG meetings per year	1-3 hours per meeting (approx.)
Attendance at key sport specific events	1-3 days