

NOTICE OF EXTRAORDINARY GENERAL MEETING



British Universities and Colleges Sport Ltd

Registered address: 20-24 King's Bench Street, London, SE1 0QX

Charity number: 1126863

Company number: 06483060

Date: 17 July 2025

Time: 17:00-17:45

Location: Basil Reckitt Lecture Theatre, Ferens Building, University of Hull, Cottingham Road, Hull, HU6 7RX

Notice is hereby given that the Extraordinary General Meeting (EGM) of British Universities and Colleges Sport (BUCS) will be held on Thursday 17 July 2025 from 17:00-17:45. The meeting will be held at Basil Reckitt Lecture Theatre, Ferens Building, University of Hull, Cottingham Road, Hull, HU6 7RX

Attending the Meeting.

Your attendance and participation are of great importance to the success of our EGM, and we highly encourage you to attend.

Please register to attend by completing the sign up form found [here](#). Please note, you will need to do this even if you are already registered to attend the BUCS conference.

To ensure that all those eligible to vote are able to, please ensure your voting representative details are up to date by completing the form linked [here](#).

The formal agenda and papers are available [here](#).

The EGM agenda will be as follows:

1. **Welcome**
2. **Apologies:** To note any apologies for absence.
3. **Minutes of the Annual General Meeting held on 11 December 2024 and matters arising:** Ordinary resolution vote to receive and approve that the minutes of the 2024 AGM held on 11 December 2024 can be adopted as a true record of the meeting.
4. **Articles of Association Revisions:** Special resolution vote to reform the BUCS Articles of Association.

Break (30 mins): To allow for an online show of hands vote and for this to be verified

5. **Any other business.**

Resolutions.

During the meeting Member Representatives shall exercise the right of membership on behalf of their Member Institution and will be asked to vote, through an online show of hands, on an ordinary resolution and a special resolution. I link [here](#) the EGM papers which will provide you with further information on each of the motions being voted on. The resolutions proposed are outlined below, and unless specified otherwise will be proposed as ordinary resolutions.

1. To receive and approve that the minutes of the 2024 AGM held on 11 December 2024 can be adopted as a true record of the meeting. Paper 1 found [here](#).
2. Special Resolution - To reform the BUCS Articles of Association. Paper 2, 3, 4 and 5 found [here](#).

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As soon as practicable following the meeting, the results of the voting will be announced.

Appointing a Proxy.

If you are a Member Representative entitled to attend and vote at the EGM, or a Member entitled to attend the EGM, but you are unable to attend, you are entitled to appoint a proxy to attend to exercise all or any of your rights. To do this, please complete the relevant proxy form [here](#) and return it to [Jess Melling, Head of Governance and Compliance](#) no later than 17:00 on Tuesday 15 July 2025. Your proxy will also need to register their attendance [here](#)

We would like to thank you for your ongoing support and look forward to welcoming you to our EGM. Your participation will help to ensure transparency, accountability, and the collective success of BUCS as we move into delivery of our new strategy and continue to improve our governance.

If you have any questions, please contact the BUCS team by [email](#) or [phone](#).

Yours sincerely



Professor Amanda Broderick
Chair of the Board of Trustees
By order of the BUCS Board of Trustees