

BUCS Western Conference Finals 2025-26

Event Guide

Welcome to Cardiff

Croeso i Gaerdydd



Cardiff
Students'
Union

Undeb
Myfyrwyr
Caerdydd



The heart of Cardiff student life
Calon bywyd myfyrwyr Caerdydd

Welcome to Cardiff / Croeso i Gaerdydd

A huge warm welcome to all athletes, officials, coaches, staff and spectators to Cardiff University. We hope you enjoy your time here representing your university for the BUCS Western Conference Finals 2025-26.

Congratulations to all teams that have reached the Finals and best of luck!

This guide will provide you with all the information you need to know ahead of the day. Please ensure team captains read thoroughly and share relevant information with their team.

For event and result updates throughout the day, please follow [@cardiffstudentsport](https://www.instagram.com/cardiffstudentsport) on Instagram.

Photography will be taken throughout the day.

Thank you to Cardiff University Sport Department and Cardiff Metropolitan University for their support in hosting this event.

Code of Conduct

To ensure a safe, respectful and enjoyable environment, please ensure all those attending adhere to the Code of Conduct below.

- Alcohol is strictly prohibited at all facilities.
- All individuals must always treat each other with respect, including staff and match officials.
- Musical instruments are not permitted.
- There must be no pitch invasions.
- Respect all facility areas provided. They must be left clean, tidy and in the condition they were found.
- Remember, you are representing your university at all times. No behaviour that would bring your team, University, Students' Union or BUCS into disrepute will be tolerated.

Failure to comply with this Code of Conduct may result in removal from the facility. Any misconduct will be reported to your university staff contact.

Emergency Contacts

Llanrumney Site Lead - Anna Russell, **029 2078 1439**

Talybont Site Lead - Ffion Hewlett, **029 2078 1419**

Llanrumney Reception - **029 2077 7377**

Talybont Reception - **029 2087 4675**

Tennis Centre Reception - **029 2041 6777**

Facilities and Transport

Please encourage teams to travel by coach and / or minibus where possible.

Parking

Parking areas are indicated on venue maps below.

Talybont - There is no cost to park for coaches and minibuses at Talybont. Cars are permitted 4 hours free of charge, but beyond this point you must pay via the instructions on site.

Llanrumney - There is no cost to park at Llanrumney, but parking is limited so please discourage the use of multiple cars where possible.

Tennis Centre - All vehicles must pay to park at the Tennis Centre via the instructions on site.

Public Transport

There are direct buses to all venues from Cardiff Central Station. Depending on the time of arrival, each approximate journey time is detailed below.

Talybont - 20 minutes.

Llanrumney - 45 minutes.

Tennis Centre - 40 minutes.



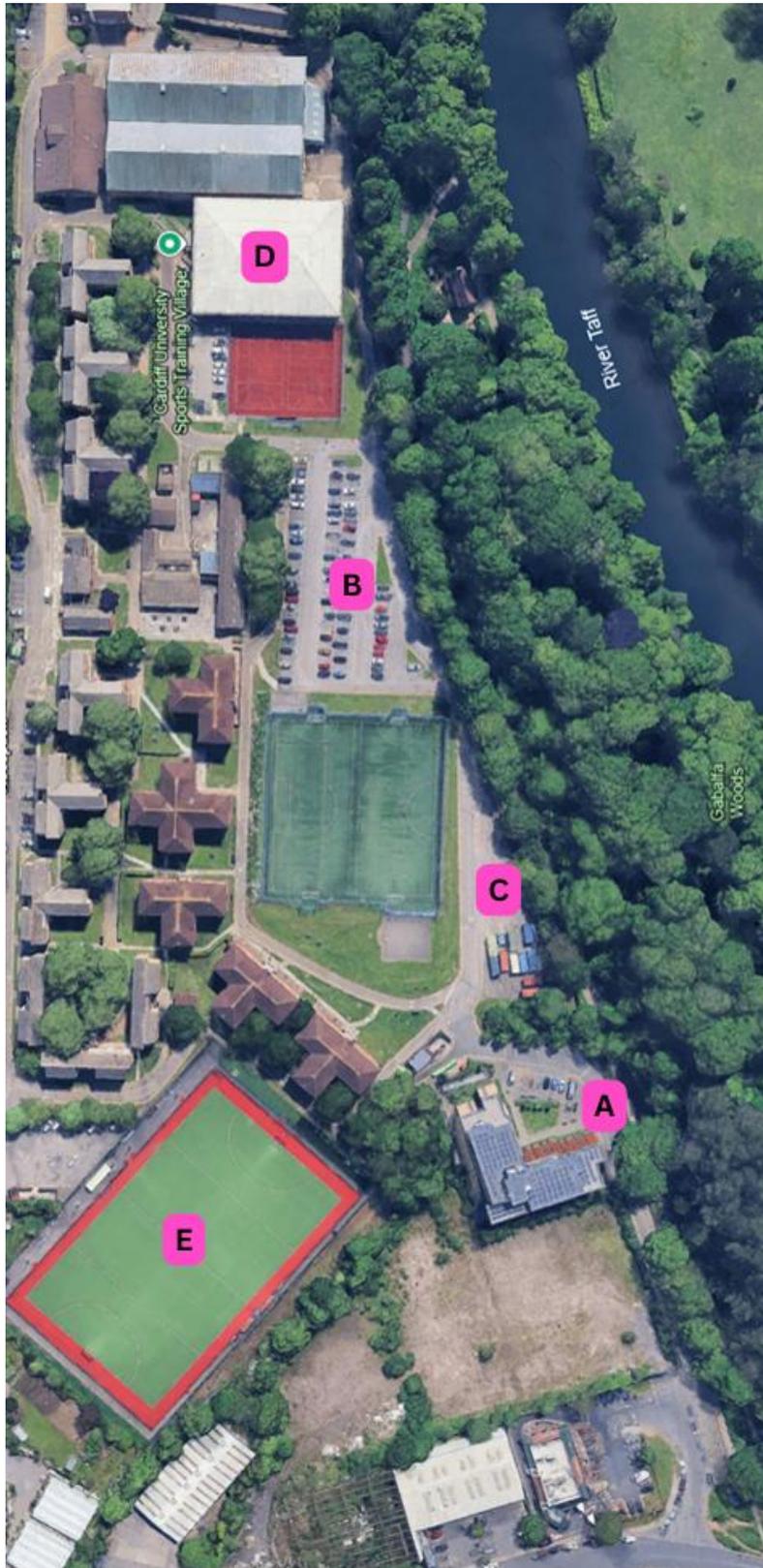
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Talybont Sports Training Village, CF14 3AT



A – Site entrance via Excelsior Road (near McDonalds)

B – Parking (car and minibus)

C – Parking (coach)

D – Registration

E – Hockey pitch

Cardiff University Sports Fields, Llanrumney, CF3 4JN



A – Site entrance via Mendip Road

B – Parking (car and minibus)

C – Entry to access site

D – Registration (under balcony)

E – Reception and changing rooms

F – 3G1

G – 3G2

H – Hockey pitch

I – 3G3

J – 3G5

K – Parking (coach)

Tennis Centre, Cyncoed Campus, CF23 6XD



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Event Brief

Registration

We ask that every team arrive one hour before their fixture start time. Once at the venue you're competing in, please make your way to the registration desk.

The location of this is highlighted as **D** at both Talybont and Llanrumney. For tennis, please head straight to the Tennis Centre.

Cost

Each institution will be invoiced £12 per squad member (based on BUCS squad sizes). This payment covers all event costs: match officials, medical provision, staff, equipment, etc.

Spectators

Spectators are welcome, but we ask that institutions confirm the number of those attending by Monday 9th March. Depending on the number, there may be a requirement for a staff member to attend.

All spectators must adhere to the Code of Conduct, detailed earlier in this guide.

Match Officials

Match officials are appointed by Cardiff Students' Union in line with BUCS Appendix 5 – Match Officials Requirements.

If a match official appears to be arriving late, please contact the relevant site lead and provide as much notice as possible.



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Equipment

We will provide sufficient match balls / shuttles for the fixture, however, please ensure that your team bring their own for warm-ups.

Regulations

BUCS and NGB regulations must be followed at all times. For any kit clashes, the 'home' team listed on BUCSPlay must change to an alternative kit. We don't expect that the weather will affect any fixtures and hope for the event to run as planned. In the unlikely event that the weather does have this impact, this will be managed by the university teams involved in line with BUCS regulations 14.5.2 and 14.5.2.1.

Changing Rooms

On arrival at the registration desk, you will receive your changing room allocation. Please note that due to the scale of the event, you may be required to share with other teams.

They must be left clean, tidy and in the condition they were found.

Personal items are left at risk of that individual.

Medal Ceremony

Llanrumney - Medal ceremonies will take place near the balcony of the pavilion, highlighted as **D** on the venue map. Following conclusion of the fixture, please make your way there as a team.

Talybont - Medal ceremonies will take place in the South Hall, highlighted as **D** on the venue map. Following conclusion of the fixture, please make your way there as a team.

Tennis Centre - Medal ceremonies will take place near the court following the conclusion of the fixture. Please ensure that teams remain in the area until this has taken place.

Food and Drink

Food and drink will be available on site at both Llanrumney and the Tennis Centre. There are many options available within a 5-minute walk from Talybont, including Tesco. Water fountains are available across all sites.

Alcohol and glass are strictly prohibited at all facilities. If deemed necessary by stewards on site, searches may be carried out. Any alcohol found will be confiscated.

Medical Provision

Medical cover is provided at each venue. If medical assistance / First Aid is required, please contact the relevant site lead giving as much detail as possible.

Ramadan

We will be making accommodations for those observing Ramadan, including a prayer room. Please email RussellA12@cardiff.ac.uk with any requests in advance.

Fire Safety

In case of a fire, please adhere to the instructions provided by staff on site.

Lost and Found

Any lost items will be taken to the reception at the relevant venue.

Fixture and Warm Up Schedule

Llanrumney

Sport	Fixture Start Time	Area	Warm Up Time
Football Conference Cup (M)	10:00	3G3	09:30
Football Conference Cup (W)	12:30	3G3	12:00
Football Conference Trophy (M)	10:00	3G5	09:30
Hockey Conference Cup (M)	14:30	Hockey Pitch	14:00
Hockey Conference Cup (W)	17:00	Hockey Pitch	16:30
Lacrosse Conference Cup (M)	10:00	Hockey Pitch	09:30
Lacrosse Conference Cup (W)	12:00	Hockey Pitch	11:30
Rugby League Conference Cup (M)	10:00	3G1	09:30
Rugby Union Conference Cup (M)	15:00	3G1	14:30
Rugby Union Conference Cup (W)	12:30	3G1	12:00
Rugby Union Conference Trophy (M)	15:00	3G2	14:30

Talybont

Sport	Fixture Start Time	Area	Warm Up Time
Badminton Conference Cup (M)	10:00	North Hall 1-4	09:30
Badminton Conference Cup (W)	10:00	North Hall 5-8	09:30
Basketball Conference Cup (M)	17:30	5aside Area	17:00
Basketball Conference Cup (W)	15:30	5aside Area	15:00
Hockey Conference Trophy (M)	14:00	Hockey Pitch (T)	13:30
Hockey Conference Trophy (W)	11:30	Hockey Pitch (T)	11:00
Netball Conference Cup (W)	12:30	5aside Area	12:00
Netball Conference Trophy (W)	10:00	5aside Area	09:30
Squash Conference Cup (M)	14:30	Squash Courts	14:00
Squash Conference Cup (W)	12:00	Squash Courts	11:30
Table Tennis Conference Cup (M)	12:00	Court 6 + Nets	11:30
Volleyball Conference Cup (M)	13:00	North Hall 1-4	13:00
Volleyball Conference Cup (W)	16:00	North Hall 1-4	16:00

Tennis Centre

Sport	Fixture Start Time	Area
Tennis Conference Cup (M)	13:00	Tennis Courts
Tennis Conference Cup (W)	13:00	Tennis Courts
Tennis Conference Trophy (M)	09:30	Tennis Courts
Tennis Conference Trophy (W)	09:30	Tennis Courts